The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

Meriden Parish Council

Minutes of the ordinary Parish Council Meeting held at 7.30pm on Monday 19 October 2026 at The Pavilion, Meriden Sports Park.

Present: Cllr Whitehead (Chair), Cllr Marshall, Cllr Ritchie and Cllr Eburne-Brereton
MPC Apologies: Cllr McGrath and Cllr Murphy
Minutes: Deputy Clerk to the Council
Public Attendees: 21 members of the public in attendance and 5 members of the public attended remotely.

Min No.	Item	Action
102/2627 102/2627.1 102/2627.2	**Apologies and Acceptance of Apologies** Apologies were received from Cllr McGrath and Cllr Murphy. Apologies were received from SMBC Ward Cllr Hoey, SMBC Ward Cllr Price and SMBC Ward Cllr Lamden.	
103/2627 103/2627.1	**Declarations of Personal and Prejudicial Interest** None.	
104/2627 104/2627.1 104/2627.2 104/2627.3 104/2627.4 104/2627.5	**Public Participation** The Chair confirmed a request from a resident representing the action group for land south of Fillongley Road to convene an extraordinary meeting for MPC to consider allocating additional funds to technical reports would be considered when discussing agenda item 106/2627. Clerk to contact SMBC regarding an overgrown hedge on Leys Lane and two street lights that required repair on Maxstoke Lane. Clerk to contact SMBC to enquire whether spare food waste bins could be stored at the Pavilion for residents to collect to speed up the delivery process. Clerk to contact SMBC to request copies of traffic monitoring reports for Walsh Lane and the traffic monitoring systems that had been put in place. Following a request from a member of the public, the Chair read correspondence related to a lack of affordable housing in Meriden and concerns regarding the use of further public funds to support planning objections at land south of Fillongley Road.	 Clerk to action Clerk to action Clerk to action
105/2627 105/2627.1	**Minutes of the ordinary Parish Council Meeting held on 21 September 2026** The minutes of the annual Parish Council meeting held on 21 September 2026 were agreed as a true and accurate record and signed by Cllr Whitehead. **Proposed: Cllr Marhsall; Seconded: Cllr Ritchie**	
106/2627 106/2627.1 106/2627.2	**Land South of Fillongley Road** (i) To receive and approve a supplementary response to the Parish Council's objection as a result of changes to the NPPF in August 2026 Resolved - the supplementary response was approved, and it was confirmed that it would now be published as the final document. **Proposed: Cllr Whitehead; Seconded: Cllr Eburne** (ii) To consider a request from the action group to allocate funds of up to £25,000.00 for Parish Council legal representation at a potential appeal.	Clerk to publish and send to SMBC

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	Resolved – Following several interjections from the public in support of the allocation of funds, the Parish Council voted not to allocate £25,000.00 towards legal expenses at a potential appeal. **All in favour**	
106/2627.3	(iii) To consider a request to form a Planning Appeal Working Group, determine members and the terms of reference. Resolved – Following several interjections from the public, and the Chair advising the meeting would be closed should the disruption impeding Council business continue, it was determined not to form a Planning Appeal Working Group. The Council also did not schedule an extraordinary meeting to discuss allocating further funds. **Proposed: Cllr Whitehead; Seconded: Cllr Ritchie**	
107/2627 107/2627.1	**Correspondence and Communication** A request was received for the Council to consider allocating between £1,500.00 and £3,000.00 towards the cost of commissioning a technical report in relation to the land south of Fillongley Road. Councillors would inform the Clerk if they wished for this matter to be included on a future agenda for consideration.	
107/2627.2	An email was received from a resident of Millisons Wood requesting details of how each Cllr had voted for the planning consultation at 8 Daytona Drive. The Clerk confirmed the Council records the decision following voting and a request was not received by a Councillor to record individual voting at its meeting on 21 September 2026 .	
107/2627.3	An email was received regarding the 82 bus service not stopping on one side of the road.	
107/2627.4	An email was received regarding land south of Fillongley Road, requesting it be read in the public forum during agenda item 104/2627.	
108/2627 108/2627.1	**Ward Councillor Reports** No Ward Councillors in attendance.	
109/2627 109/2627.1	**Meriden Parish Council Chair Report** The Chair attended the following meetings: - Neighbourhood Development Plan committee meeting - MS&RT and MPC meeting - SMBC Highways meeting	
109/2627.2	The Chair provided an update on progress with the University of Birmingham regarding the possibility of students supporting the Parish Council's Neighbourhood Development Plan (NDP) work through a student placement.	
109/2627.3	It was noted that resurfacing works to Main Road were due to commence on 15 February 2027 for four days. Clerk to contact SMBC to confirm the proposed diversion route and to request, where possible, that country roads were avoided.	Clerk to action
110/2627 110/2627.1	**Meriden Parish Council Councillor Reports** It was noted that Severn Trent have commenced works in the fields behind the Strawberry Bank Hotel, in the area where damaged manhole covers had previously been reported. It was hoped the works would include the repair or replacement of the damaged manhole covers, although this was not confirmed.	

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110/2627.2	Councillors agreed to discuss and confirm arrangements and timings for putting up the Remembrance poppies over the coming weekend.	Cllrs to action
110/2627.3	It was requested that SMBC be contacted regarding Alspath Road and the garage area, as the vegetation requires cutting back and the area would benefit from weeding and general maintenance.	Clerk to action
111/2627	**Neighbourhood Development Plan Review Committee (NDP)**	
111/2627.1	Meriden Parish Council is currently in discussions with the University of Birmingham's student placement team regarding the possibility of a student undertaking their placement with the Council and supporting the review of the Neighbourhood Development Plan (NDP).	
111/2627.2	Each Working Party member has been allocated a section of the NDP to review and the relevant documents have been shared. The Deputy Clerk is exploring improvements to the way documents are shared and amendments tracked to support collaborative working. The Working Party aims to have a draft of the reviewed NDP completed by the end of 2026.	
111/2627.3	The next NDP Working Party meeting will take place on Thursday 19 November at 6.30pm.	
112/2627	**Transport, Environment and Climate Change Committee**	
112/2627.1	The draft minutes from the TEC committee meeting held on 5 October 2026 were received and all recommendations accepted. **Proposed: Cllr Whitehead; Seconded: Cllr Marshall**	
112/2627.2	A Manager from Stonewater attended the meeting, accompanied by an artist who has been commissioned to create a sculpture as part of the new housing development. It was explained that the sculpture will have a connection to Meriden, and the artist is engaging with residents across the village to gather ideas and local input. It was also confirmed that the first property handovers on the new housing development were expected to commence in January 2027, with completion anticipated by the end of March 2027.	
112/2627.3	Christmas light switch on event will take place on Sunday 29 November 2026 from 3:30pm.	
112/2627.4	Planters are being replaced on the Green. A discussion took place regarding contractors for the planters next year.	
112/2627.5	Cllrs agreed to meet the cost of engaging a traffic management company for the Remembrance Parade, following new requirements introduced by SMBC. **All in favour**	
113/2627	**Planning Applications**	
113/2627.1	PL/2026/00499/PPFL — Cherry Trees, Hampton Lane, Meriden, Solihull — Demolition of existing bungalow and replace with a self-build detached house, front boundary wall, railings and gates. — Neutral	

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113/2627.2	PL/2026/00499/PPFL – comment to SMBC – NDP states bungalows should be preserved. Cllrs want to ensure there is sufficient parking at the residence.	Clerk to action
113/2627.3	PL/2026/00283/PPFL - the Clerk discussed a planning application at Kinwalsey Lane that had previously been discussed by the Parish Council, and resubmitted by the applicant. The Parish Council had previously agreed comments for the proposed conversion of a barn and stables into a 2 bedroom bungalow; Cllrs to send any further comments to the Clerk following resubmission of the application.	Cllrs to action
114/2627 114/2627.1	**SLCC Membership** The Council approved the annual membership renewal of the Society of Local Council Clerks (SLCC) at a fee of £253.00. **All in favour**	Clerk to action
115/2627 115/2627.1	**NAS Membership** The Council resolved not to renew the National Allotment Society Membership. **All in favour**	
116/2627 116/2627.1	**Social Media Policy** The Parish Council reviewed and adopted the Social Media Policy with immediate effect. **Proposed: Cllr Whitehead; Seconded: Cllr Eburne-Brereton**	Deputy Clerk to upload to website
116/2627.2	Clerk to contact WALC to determine whether Cllrs should have individual Cllr social media accounts.	Clerk to action
117/2627 117/2627.1	**WALC AGM** Cllr Whitehead was appointed the voting delegate for the WALC AGM taking place remotely on Tuesday 24 November 2026 at 6pm. **All in favour**	
118/2627 118/2627.1	**Remembrance Sunday** The Parish Council approved a request from Meriden Women's Institute to decorate the Poppy flower planter with poppies. **Proposed: Cllr Eburne-Brereton; Seconded: Cllr Marshall**	
119/2627 119/2627.1	**Annual Domain Renewal** The Parish Council approved the domain renewal for meridenparishcouncil.gov.uk from November 2026 – November 2027 at a fee of £36.00 including VAT. **Proposed: Cllr Eburne-Brereton; Seconded: Cllr Whitehead**	
120/2627 120/2627.1	**Quarter Two Finance Report** The Parish Council received and approved the end of quarter 2 finance report on income and expenditure for the 2026-2027 financial year. **All in favour**	
121/2627 121/2627.1	**Monthly Finance Report** The bank reconciliation to 30 September 2026 was received and approved by Full Council.	

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All in favour

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Finance
The following payments were presented:

Main Account	Net	VAT	Total	Payment Method
Parkway grounds maintenance September 2026	£1344.17	£268.83	£1613.00	Bank transfer
Clerk's expenses (lavender plants and Q2 mileage)	£234.37	£0.00	£234.37	Bank transfer
Cllr Whitehead Chair's allowance Q2	£375.00	£0.00	£375.00	Bank transfer
WALC training course	£40.00	£8.00	£48.00	Bank transfer
Parish Council Websites (BWP Creative)	£30.00	£6.00	£36.00	Bank transfer
WALC training course	£40.00	£8.00	£48.00	Bank transfer
WALC training course	£40.00	£8.00	£48.00	Bank transfer
Avon Planning Services	£100.00	£20.00	£120.00	Bank transfer
I Care community warm hub meals 07.09.26-04.10.26	£123.50	£24.70	£148.20	Bank transfer
Hollywood Home Improvements – The Green inspection chamber replacement	£335.00	£0.00	£335.00	Bank transfer
Lloyds credit card October 2026	£297.04	£0.00	£297.04	Direct Debit
Unity Trust monthly bank account	£7.00	£0.00	£7.00	Direct Debit

Finance
The following October 2026 payments were confidential to the Parish Council and not published in the agenda or minutes:

Clerk's October 2026 salary -
Deputy Clerk's October 2026 salary -
WMPF October 2026 pension contributions employer and employees -
HMRC October 2026 payments –

Sports Park Finance: the following payments were presented (payments for the sports park maintenance are funded through a grant):

Main Account	Net	VAT	Total	Payment Method
Eon electricity 1 September 2026 – 30 September 2026	£205.54	£10.28	£215.82	Direct debit
Hollywood Home Improvements – Pavilion toilet repair	£190.00	£0.00	£190.00	Bank transfer
Fairways grounds maintenance October 2026	£3,012.50	£602.50	£3,615.00	Bank transfer

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Glacier Window Cleaning October 2026	£158.00	£0.00	£158.00	Bank transfer	
G. Collins security services October 2026	£700.00	£0.00	£700.00	Bank transfer	
DB Cleaning Services October 2026	£231.00	£0.00	£231.00	Bank transfer	
Hollywood Home Improvements – Sports Park fence repair	£85.00	£0.00	£85.00	Bank transfer	
Fortress Recycling bin emptying October 2026	£69.40	£13.88	£83.28	Direct Debit	
Phoenix Pest Control 01/10/26 – 31/12/2026	£450.00	£0.00	£450.00	Bank transfer	

**Please note that additional payments may be authorised on the evening following Councillors' decisions*

All of the above payments were approved; Cllr Whitehead and Cllr Marshall would authorise the pending payments via online banking.

All in favour

125/2627 **Clerk's Report**

125/2627.1 Birmingham airport expansion consultation closes on 4 December. — Clerk to add to next agenda

125/2627.2 Warm Hub will need another volunteer from November 2026 as the Clerk will no longer be working on a Tuesday.

125/2627.3 It was reported that badgers were present within the Sports Park, currently primarily along the perimeter fence. It was noted that pest control measures cannot be undertaken in relation to the badgers. Advice received from a pest control contractor indicated that a potential preventative measure would be to install fencing approximately two feet below ground level to prevent the badgers from digging underneath; an indicative cost of approximately £40,000–£50,000 was suggested.

125/2627.4 Land south of Fillongley Road - the flood risk assessment from Meridian is due to be received at the end of the week beginning 19 October 2026.

125/2627.5 Land south of Fillongley Road - the ecologist from Croft Ecology is on annual leave until 19 October 2026, the report has been chased.

125/2627.6 On 31 October 2026 the national scheme of delegation was introduced where planning decisions are taken primarily by a planning officer through delegated powers through Schedule 1 and Schedule 2 application types. SMBC Planning confirmed the Fillongley Road planning application will be reviewed to establish if the application will be determined by Planning Committee or a Planning Officer.

125/2627.7 The deadline for the next edition of Meriden Mag was confirmed as 1 November 2026. It was suggested that the article should highlight the work undertaken by the Parish Council and provide residents with greater awareness of Parish Council activities that require funding.

126/2627 **Date and Time of the Next Full Ordinary Council Meeting and Annual Parish Council Meeting**

126/2627.1 The next ordinary Parish Council meeting was scheduled for Monday 16 November

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	2026, to commence at 7:30pm at Meriden Sports Park.	

Public meeting ended at 21:28pm.

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