Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

NOTICE OF MERIDEN PARISH COUNCIL MEETING

To: All Members of Meriden Parish Council
You are duly summoned to attend the ordinary meeting of Meriden Parish Council to transact the business shown on the Agenda below.
Date, Time and Venue: Monday 21 September 2026 at 7.30pm in the Sports Pavilion, Meriden Sports Park.

Remote Access for Members of the Public:
Microsoft Teams Meeting ID – 369 771 841 711 616
Passcode – 4kT9uF22

AGENDA

79/2627 **Apologies and Acceptance of Apologies**

80/2627 **Declarations of Personal and Prejudicial Interest:** To receive declarations of interest from Councillors on items on the agenda, to receive written requests for dispensations for disclosable pecuniary interests (if any) and to consider any requests for dispensations as appropriate. Councillors are reminded that to ensure transparency and retain public confidence in the Council's decisions, they are required to keep their Register of Interests form up to date.

81/2627 **Public Participation:** Members of the public are welcome to address the Parish Council. Public participation will finish no later than 15 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance. *Note: Minutes will not record public discussion, only decisions taken by the Parish Council following the public session will be recorded.*

82/2627 **Land South of Fillongley Road:** To consider the following:

(i) To receive and approve the independent transport assessment report and determine its publication and submission to SMBC Planning.
(ii) To receive and approve the Parish Council's supplementary response to the Heritage Assessment to be forwarded to SMBC Planning.
(iii) To receive an update from the Clerk on the outstanding technical reports commissioned.

83/2627 **Minutes of the Ordinary Monthly Parish Council Meeting Held on 20 July 2026:** To approve and sign the minutes as a true and accurate record, and to receive an update on any issues not otherwise addressed.

84/2627 **Correspondence and Communication:** To hear about correspondence which has come to the Parish Council.

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85/2627 **Ward Councillor Reports:** To receive any reports from Councillor Hoey, Councillor Lamden and Councillor Price.

86/2627 **Meriden Parish Council Chair Report:** To receive an update from the Chair of Meriden Parish Council.

87/2627 **Meriden Parish Council Councillor Reports:** To hear any items of importance which Councillors may wish to raise.

88/2627 **Meriden Sports Park Committee (MSP):** To receive the draft minutes of the meeting held on 7 September 2026 and accept all recommendations.

89/2627 **Neighbourhood Development Plan Review Committee (NDP):** To receive an update from the Chair of the NDP committee on the working party meeting held on 14 September 2026 and determine the date of the next committee meeting.

90/2627 **Transport, Environment and Climate Committee (TEC):** To receive the draft minutes of the meeting held on 3 August 2026 and accept all recommendations.

91/2627 **Flower Planters on The Green:** To approve the costs of removing, replacing and replanting flower planters on The Green.

92/2627 **Planning Applications**: To receive the following planning applications and determine a response; Appendix Two provides an update on previous applications since the last meeting. The Committee to refer to the made Meriden Neighbourhood Development Plan when determining a consultee response.

Reference	Expiry Date	Address	Proposal
PL/2026/01602/TPO	23/09/2026	Darlaston Court 123 Main Road Meriden Solihull CV7 7NJ	Reduce the whole crown of London plane tree T1 - in front of Flats 40-42 overhanging carriageway - by 3 metres, prune back from property to provide a 2 metre clearance, remove major deadwood and crown thin 10% of the volume.
PL/2026/01561/PIP	16/09/2026	Broadwell 3 Berkswell Road Meriden Solihull	Permission in Principle for the erection of up to 7 dwellings (minimum of 5, maximum of 7).

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PL/2026/01542/PPFL	17/09/2026	Berryfields Farm Berkswell Road Meriden Solihull	Change of use and conversion of part of existing agricultural building to Children's Day Nursery with associated ancillary development (including demolition of existing buildings, landscaping and parking).
PL/2026/01465/PN	02/09/2026	Telecommunications Mast WMD7123A Main Road Meriden Solihull	Prior notification for removal and replacement of existing monopole and equipment cabinets with upgraded monopole and equipment cabinets.

Planning applications received since the last MPC public meeting on 20 July 2026 and determined by SMBC. To note the Parish Council's response to the planning consultations.

PL/2026/01423/MINFHO	Approved by SMBC Planning Officer on 07/09/2026	29 Bonneville Close Millisons Wood Solihull CV5 9QH	Retrospective installation of solar panels to the roof of the residential building.
PL/2026/01232/PPFL	Approved by SMBC Planning Committee on 09/09/2026	8 Daytona Drive Millisons Wood Solihull CV5 9QG	Change of use of a house (Class C3a) to a children's home for a single child, with a manager and up to two carers, working on a rota basis (C2).

93/2627 **External Audit Report:** To receive and accept the external audit report from Moore for the financial period 1 April 2025 – 31 March 2026.

94/2627 **Pay Scales**: To note the inflationary pay amount agreed by the National Joint Council (NJC) for Local Government Services, to be paid to staff from 1 April 2026 in line with contractual employment obligations. Should Council wish to discuss this matter in detail a resolution must be passed to exclude the public and enter into a confidential session (Public Bodies (Admission to Meetings) Act 1960).

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95/2627 **Monthly Finance Report:** In line with the Statement of Internal Control for Finance for the Parish Council, a bank reconciliation will be provided on the accounts for the month of August 2026 (Appendix One details the Cashbook summary from 1 April 2026).

96/2627 **Finance**: To receive the following payments that were paid in August 2026 outside of a Parish Council meeting (as per resolution 71/2627.1 20 July 2026):

Main Account	**Net**	**VAT**	**Total**	**Invoice No.**
Parkway grounds maintenance July 2026	£1,534.17	£306.83	£1,841.00	22851
Clerk Q1 and Q2 working allowance and other expenses	£160.59	£0.00	£160.59	
Meriden Mag	£200.00	£0.00	£200.00	7442
Moore external audit 2025-2026	£420.00	£84.00	£504.00	338879
Solihull MBC Christmas lighting 2026	£3,144.00	£628.80	£3,772.80	707849
WALC training course	£40.00	£8.00	£48.00	2015
WALC training course	£40.00	£8.00	£48.00	2024
I Care community warm hub meals 13-07-26 to 09-08-26	£117.00	£23.40	£140.40	09/08
Lloyds credit card July 2026 – *direct debit payment*	£16.62	£0.00	£16.62	02/08/2026
Information Commissioner's Office data protection fee – *direct debit payment*	£47.00	£0.00	£47.00	Z7766351
Deputy Clerk's August 2026 salary				
Clerk's August salary 2026 and overtime				
HMRC August 2026				
West Midlands Pension Fund August 2026				
Unity Trust monthly bank account fee – *direct debit payment*	£7.00	£0.00	£7.00	31 July 2026
The following payments were associated with the maintenance of the Sports Park:				
DB Cleaning Services August 2026 Pavilion cleaning	£241.50	£0.00	£241.50	69
Eon electricity 1 July 2026 – 31 July 2026 – *direct debit payment*	£197.27	£9.86	£207.13	KI-75C31F64-0003
Fairways grounds maintenance August 2026	£3,012.50	£602.50	£3,615.00	06-08-066
Fortress Recycling bin emptying August 2026 – *direct debit payment*	£ 54.44	£ 10.89	£65.33	SI286864
G. Collins security services August 2026	£700.00	£0.00	£700.00	05
Glacier Window Cleaning July 2026	£28.00	£0.00	£28.00	9705

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Hollywood Home Improvements washroom repair	£110.00	£0.00	£110.00	202626
Patrol Alarm Systems CCTV annual maintenance 12/09/26 - 13/09/27	£415.00	£83.00	£498.00	23787
Patrol Alarm Systems supply and programming of alarm key fobs	£160.00	£32.00	£192.00	23817
WaterPlus 01/05/2026 – 31/07/2026 – *direct debit payment*	£522.80	£0.00	£522.80	wp-INV13155236
V-lectric Ltd lighting repairs	£1,310.00	£262.00	£1,572.00	000020

97/2627 **Finance**: To approve the following September 2026 payments:

Main Account	**Net**	**VAT**	**Total**	**Invoice No.**
Parkway grounds maintenance August 2026	£1,784.17	£356.83	£2,141.00	22953
SYSTRA Ltd consultancy works	£5,100.00	£1,020.00	£6,120.00	26001853
WALC training course	£40.00	£8.00	£48.00	2025
WALC training course	£40.00	£8.00	£48.00	2026
WALC training course	£40.00	£8.00	£48.00	2031
I Care community warm hub meals 10-08-26 to 06-09-26	£123.50	£24.70	£148.20	0609
Lloyds credit card July 2026 – *direct debit payment*	£289.80	£0.00	£289.80	02/09/2026
Unity Trust monthly bank account fee – *direct debit payment*	£7.00	£0.00	£7.00	31 August 2026

**Please note that additional payments may be authorised on the evening following Councillors' decisions*

98/2627 **Finance**: To approve the following confidential payments which are not published in the agenda or minutes:

Clerk's September 2026 salary
Deputy Clerk's September 2026 salary
WMPF September 2026 pension contributions employer and employees
HMRC September 2026 payments

99/2526 **Sports Park Finance**: To approve the following payments for maintenance of the Sports Park/Sports Pavilion premises (all net payments are funded through a grant from Meriden Sports and Recreation Trust):

Main Account	**Net**	**VAT**	**Total**	**Invoice No.**
Fairways grounds maintenance September 2026	£3,012.50	£602.50	£3,615.00	26-09-066
Glacier Window Cleaning August 2026	£12.00	£0.00	£12.00	9913
G. Collins security services September 2026	£700.00	£0.00	£700.00	06
DB Cleaning Services September 2026	£210.00	£0.00	£210.00	70

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Eon electricity 1 August 2026 – 31 August 2026 - – *direct debit payment*	£195.08	£9.75	£204.83	KI-75C31F64-0004
Fortress Recycling bin emptying September 2026 – *direct debit payment*	£68.05	£13.61	£81.66	SI291152

**Please note that additional payments may be authorised on the evening following Councillors' decisions*

100/2627 **Clerk's Report:** To hear of any developments since the last meeting.

101/2627 **Date and Time of the Next Full Ordinary Council Meeting:** To confirm the scheduled date and time of the October 2026 ordinary Parish Council meeting.

(Signature redacted for website and noticeboard)

Jennifer McDougall
Clerk to Meriden Parish Council
Dated: 15 September 2026

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APPENDIX ONE

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/26 and 31/08/26 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Unity Trust Current Account	£2,369.40
Unity Trust Savings Account	£109,937.33
Total	£112,306.73

RECEIPTS	Net	Vat	Gross
Meriden Parish Council	£56,172.08	£0.00	£56,172.08
Meriden Sports Park	£44,961.83	£0.00	£44,961.83
Total Receipts	£101,133.91	£0.00	£101,133.91

PAYMENTS	Net	Vat	Gross
Meriden Parish Council	£39,677.74	£2,752.99	£42,430.73
Meriden Sports Park	£37,293.28	£4,913.56	£42,206.84
Total Payments	£76,971.02	£7,666.55	£84,637.57

Closing Balances at 31/08/26

Ordinary Accounts

Unity Trust Current Account	£327.49
Unity Trust Savings Account	£128,475.58
	£128,803.07
Total	£128,803.07

Uncleared and Unpresented effects

Statement Closing 31/08/26

Ordinary Accounts

Unity Trust Current Account	£327.49
Unity Trust Savings Account	£128,475.58
Total	£128,803.07

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APPENDIX TWO

PL/2025/02132/LBC and PL/2025/02131/PPFL	91 Main Road Meriden Solihull	Listed Building Consent for a change of use from a commercial premises (Class E) to form 4 No. dwelling houses (Class C3), first floor rear extensions, external alterations, new pitched roofs, internal alterations and other associated works.	Approved
PL/2026/00283/PPFL	Land at Kinwalsey Lane Meriden Solihull	Conversion of existing barn and stables into a 2 bedroom bungalow with side extensions covering a similar floor area.	Invalid – SMBC awaiting revised plans
PL/2026/01086/TPO	Main Road Meriden Solihull CV7 7NL	Lateral crown reduction of the northern canopy of a sycamore tree by up to 3m to leave a canopy spread to the north of 4.5m creating wounds of no more than 60mm. Reason - to allow construction space for a mast swap to prevent damage to canopy branches.	Approved
PL/2026/01001/LBC and PL/2026/01000/MINFHO	The Elms 180 Main Road Meriden	Listed building consent for the installation of replacement windows.	Awaiting decision as at 15/09/26
PL/2026/00900/PPOL	Land South Of Fillongley Road Meriden Solihull	Outline planning application for residential development of up to 185 dwellings (Use Class C3), creation of associated vehicular and pedestrian/cycle access off Fillongley Road, ecological enhancements, parking, landscaping, drainage features, open space and all other associated works/infrastructure, with all matters reserved except vehicular access off Fillongley Road.	Awaiting decision as at 15/09/26
PL/2026/01159/PPFL	St Laurence Church Church Lane Meriden	Construction of a disabled access ramp.	Approved