Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

Minutes of the Neighbourhood Development Plan Review Committee meeting held at 6.00pm on Thursday 30 April 2026 at The Pavilion, Meriden Sports Park.
Councillors Present: Cllr Ritchie (Chair), Cllr Whitehead (Minutes) and Cllr Murphy
Resident Members: J. Ashley, G. Russell, S. Edwards, J. Edwards and L. Edwards
Apologies: Clerk
Public Attendees: None

Min No.	Item	Action
01/26 01/26.1	**Apologies and Acceptance of Apologies** Apologies were received from the Clerk; Cllr Whitehead would take the minutes.	
02/26 02/26.1	**Declarations of Personal or Prejudicial Interest** None.	
03/26 03/26.1	**Public Participation** None.	
04/26 04/26.1	**Minutes of the NDP Committee Meeting Held on 18 September 2025** The minutes from the NDP Committee Meeting held on 18 September 2025 were approved as a true and accurate record. **All in favour**	
05/26 05/26.1 05/26.2	**Working Party Meeting** It was agreed that the use of Microsoft OneDrive / SharePoint would not be used for Parish Council documents and all Parish Council documentation would be stored and shared centrally to avoid loss of key documents; an electronic copy of the Schedule of Works no longer existed with only one hard copy available. The Solihull MBC Local Plan consultation was reviewed online over two days by members of the Working Party and submitted to SMBC.	NDP committee to action
06/26 06/26.1 06/26.2 06/26.3	**Review Progress to Date on the Scope of Works** Solihull Local Plan housing numbers for the Meriden ward had been requested from SMBC. It was noted that SMBC was no longer carrying forward this approach of an allocation per ward, which may impact local planning assumptions. The Committee discussed the planning support available from Locality to assist with a review of the NDP. Fees had been discussed relating to the provision of a "toolkit"; the Committee concluded that this would not be a viable option and confirmation was required regarding the NDP budget available, believed to be £5,000.00. Cllr Ritchie would confirm the NDP budget with the Clerk and ascertain whether any formal quotations had been received. Cllr Ritchie would provide Avon Planning with a copy of the deliverables and submission requirements, along with the schedule of works in order to obtain a quotation.	Cllr Ritchie to action Cllr Ritchie to action

Signed: Cllr Ritchie **Date:** 16 July 2026

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06/26.4	The Committee discussed CIL funding in relation to new developments. It was noted that if a development was solely social housing, the Parish Council would not receive CIL. Confirmation was required of the amount of CIL unspent by the Parish Council to date.	Clerk to confirm the CIL balance
07/26 07/26.1	**Future Actions** All Committee members to read the made Meriden Neighbourhood Development Plan (NDP) in full.	NDP members to action
07/26.2	It was resolved Cllr Whitehead would contact: • Brandon Marsh • Warwickshire Wildlife Trust to assist with research into habitats, wetland and planning considerations • Warwickshire University and Coventry University (assistance from students on Town Planning courses).	Cllr Whitehead to action
07/26.3	It was resolved Cllr Ritchie would: • Contact Avon Planning • Confirm NDP budget with the Parish Clerk • Ascertain whether any existing planning quotations have been obtained • Request feedback from Solihull MBC on the Local Plan consultation • Request feedback from Solihull MBC regarding the Green Belt Review undertaken by Arup.	Cllr Ritchie to action
08/26 08/26.1	**Date and Time of Next Meetings** The next Neighbourhood Development Plan Review meeting was scheduled to take place on Thursday 28 May 2026, at 6:30pm in the Sports Pavilion.	

Signed: Cllr Ritchie **Date:** 16 July 2026