The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

Minutes of the ordinary Parish Council Meeting held at 7.30pm on Monday 20 April 2026 at The Pavilion, Meriden Sports Park.

Present: Cllr Whitehead (Chair), Cllr Eggar, Cllr Eburne-Brereton, Cllr Marshall and Cllr Ritchie
Apologies: Cllr Murphy, Ward Cllr Dicicco, Ward Cllr Delaney and M.P. Saqib Bhatti
Public Attendees: SMBC Ward Cllr Burrow and 6 members of the public present

Min No.	Item	Action
239/2526	**Apologies and Acceptance of Apologies**	
239/2526.1	Apologies were received and accepted from Cllr Murphy. **All in favour**	
239/2526.2	Cllr Eburne-Brereton would be late attending the meeting.	
239/2526.3	Apologies were received from SMBC Ward Cllr Dicicco, Ward Cllr Delaney and M.P. Saqib Bhatti.	
240/2526	**Declarations of Personal and Prejudicial Interest**	
240/2526.1	Cllr Eggar would not comment or vote on application PL/2026/00424/MINFHO (27 Bonneville Close).	
241/2526	**Public Participation**	
241/2526.1	A resident confirmed a link to Meriden Parish Council on the SMBC website did not work; the Clerk had advised SMBC.	
241/2526.2	Following an enquiry, it was confirmed that the Parish Council had awarded all maintenance contracts for works associated with the Pavilion and sports park.	
242/2526	**Minutes of the Ordinary Parish Council Meeting held on 16 March 2026**	
242/2526.1	The minutes of the ordinary meeting held on 16 March 2026 were agreed as a true and accurate record and signed by Cllr Whitehead. **Proposed: Cllr Whitehead, Seconded: Cllr Eggar**	
243/2526	**Correspondence and Communication**	
243/2526.1	A request for more disabled parking bays in the sports park car park was received; the correspondence would be referred to the Meriden Sports Park committee.	MSP committee to review
243/2526.2	A request was received for the on demand bus service to be extended to a radius of 10 miles (currently the service was 5 miles); the Clerk had written to WMCA.	
243/2526.3	Information had been provided by a resident regarding an objection M.P. Saqib Bhatti has issued regarding a development in Knowle, which may be useful for objecting to future planning applications in Meriden; the Parish Council would review the M.P.'s response.	
244/2526	**Ward Councillor Reports**	
244/2526.1	Cllr Burrow had arranged for SMBC to view the mud on Kittermaster Road and requested SMBC consider using the Community Infrastructure Levy (CIL) to address the parking concerns; SMBC Cabinet advised Cllr Burrow it would consider the request in the future.	
244/2526.2	Cllr Burrow advised noise reported from residents on Fillongley Road was likely to originate from the Maxstoke Lane housing development rather than the quarry. Cllr	

	Eggar advised residents were certain the noise was associated with the quarry and would try to obtain further information.	
244/2526.3	Air particle sensors were briefly referenced, records for Meriden were publicly available online; Cllr Burrow would send a link the Parish Council.	
245/2526 245/2526.1	**Meriden Parish Council Chair Report** The Chair attended planning training.	
245/2526.2	The annual Parish Assembly was held on 14 April 2026; Cllr Eburne-Brereton would place information on the Parish Council website and Facebook page of the community/environmental issues raised by attendees.	MPC to progress
246/2526 246/2526.1	**Meriden Parish Council Councillor Reports** None.	
247/2526 247/2526.1	**Meriden Sports Park Committee (MSP)** The meeting was scheduled for Monday 11 May 2026, 6.45pm, at the Sports Pavilion.	
248/2526 248/2526.1	**Transport, Environment and Climate Change Committee (TEC)** The Parish Council received the draft minutes from the TEC committee meeting held on 2 April 2026 and approved all recommendations. **All in favour**	
	Cllr Eburne-Brereton joined the meeting	
249/2526 249/2526.1	**Planters on The Green** Cllr Eggar had researched planters; difficulty had been experienced in finding the same size wooden planters. Replacement Planters on The Green to be deferred to the May Parish Council meeting.	Clerk to place on the May agenda
249/2526.2	The Parish Council resolved to remove three damaged wooden planters, two outside the sports park and one on The Green. **All in favour**	Clerk to action
250/2526 250/2526.1	**Planning Applications**	Clerk to inform SMBC

PL/2026/00695/PNCOU	Berryfields Farm Berkswell Road Meriden Solihull	Prior notification for part conversion and change of use of an existing agricultural building to Class E Use (Children's Day Nursery).	Objection
PL/2026/00510/MINFHO	The Woodlands Lodge Green Lane Meriden	Erection of dormer roof extension to rear.	No comment

	PL/2026/00531/MINFHO	Yew Tree Cottage 171 Main Road Meriden	Single storey rear extension, replacement porch extension, minor window alterations to the existing side elevations.	No comment	
	PL/2026/00424/MINFHO	27 Bonneville Close Millisons Wood Solihull CV5 9QH	Single storey side and rear extension.	No comment	

250/2526.2 PL/2026/00695/PNCOU (Berryfields Farm) concerns were expressed of increased traffic, and increased noise as a result of additional traffic and also during construction. The lack of pavement on Berkswell Road would present a danger for any adults and children walking to the nursery. Poor visibility for entrance and exit to the site from Berkswell Road was also raised.

250/2526.3 A resident referred to a previous application at Carrolls Equestrian for tree works, advising a crown lift was completed previously and raising concerns the tree may not survive further works; the resident had written to SMBC.

251/2526 **Annual Governance and Accountability Return**

251/2526.1 Meriden Parish Council received and approved the Annual Governance Statement for 2025/2026; Chair and Clerk signed the documentation.

Proposed: Cllr Whitehead, Seconded: Cllr Eggar

Clerk to place on the website

252/2526 **Annual Governance and Accountability Return**

252/2526.1 Meriden Parish Council received and approved the Accounting Statements for 2025/2026; RFO and Chair signed the documentation

Proposed: Cllr Whitehead, Seconded: Cllr Eggar

Clerk to place on the website

253/2526 **Co-option of a Parish Councillor**

253/2526.1 An application had been received for a co-opted Councillor to Meriden Parish Council; there were two vacant Councillor seats. Two Councillors had met with the candidate. Cllr Whitehead proposed the candidate and Cllr Ritchie seconded. Following a vote, the candidate was accepted and Cllr Lilian McGrath signed the Acceptance of Office documentation; Cllr McGrath to complete a Register of Interests form and forward to SMBC.

Cllr McGrath to action

Cllr Eggar confirmed his resignation from the Parish Council will immediate effect and provided both the Chair and Clerk with a written letter of resignation.

254/2526 **Annual Subscription to Warwickshire and West Midlands Association of Local Councils**

254/2526.1 The Parish Council approved the annual fee of £843.00 plus VAT to Warwickshire and West Midlands Association of Local Councils.

Proposed: Cllr Whitehead, Seconded: Cllr Eburne-Brereton

Clerk to action

255/2526 255/2526.1 255/2526.2	**Unity Trust Bank** Documentation to remove former Cllr Dan Plant was signed. A request would be submitted to reactive Cllr Eburne-Brereton's access to the banking system and to remove former Cllr Malcolm Eggar's access to the accounts. **All in favour**	Clerk to action Clerk to action
256/2526 256/2526.1	**Direct Debits** Authority to sign direct debit mandates outside of a meeting for the Sports Park/Pavilion utilities was delegated to Cllr Whitehead and Cllr Marshall. **All in favour**	
257/2526 257/2526.1	**Financial Report 2025/2026** The Parish Council received and accepted the end of year financial report for the 2025-2026 financial period. **All in favour**	Clerk to place on the website
258/2526 258/2526.1	**Monthly Finance Report** The bank reconciliation to 31 March 2026 was received and approved by Full Council. **All in favour**	
259/2526 259/2526.1	**Finance** The following payments were presented:	

Main Account	**Net**	**VAT**	**Total**	**Payment Method**
I CARE Community Meals – warm hub 23/02/26 to 22/03/26	£299.00	£59.80	£358.80	Bank transfer
I CARE Community Meals – warm hub 23/03/26 to 19/04/26	£188.50	£37.70	£226.20	Bank transfer
DM Payroll Services April 2026 – March 2027	£240.00	£48.00	£288.00	Bank transfer
Hollywood Home Improvements – allotment works	£400.00	£0.00	£400.00	Bank transfer
Lloyds credit card April 2026 – warm hub, GiffGaff, monthly £3.00 fee and insurance premium uplift for sports park	£ 421.90	£0.00	£ 421.90	Direct Debit
Warwickshire and West Midlands Association of Local Councils – annual subscription April 2026 – March 2027	£ 843.00	£125.00	£968.00	Bank Transfer
1st Meriden Scout Group – flag raising April 2026 – March 2027	£500.00	£0.00	£500.00	Bank transfer
Cllr Marshall – Parish Council Assembly expenses	£64.31	£3.45	£67.76	Bank transfer
Unity Trust monthly bank account fee	£7.00	£0.00	£7.00	Direct Debit

** Please note that additional payments may be authorised on the evening following councillors' decisions*

260/2526
260/2526.1

The following April 2026 payments were confidential to the Parish Council and not published in the agenda or minutes:

Clerk's April 2026 salary
Deputy Clerk's April 2026 salary
WMPF April 2026 pension contributions employer and employees
HMRC April 2026 payments

261/2526
261/2526.1

Sports Park Finance: the following payments were presented

Main Account	Net	VAT	Total	Payment Method
Phoenix Pest Control – April, May and June 2026	£450.00	£0.00	£450.00	Bank transfer
G. Collins – security services April 2026	£700.00	£0.00	£700.00	Bank transfer
DB Cleaning Services – April 2026	£210.00	£0.00	£210.00	Bank transfer

**Please note that additional payments may be authorised on the evening following Councillors' decisions*

Paid outside of a meeting due to time pressures – information only:

Main Account	Net	VAT	Total	Payment Method
Insurance for the sports park until 13 June 2026	£380.34	£0.00	£380.34	Credit card

All the above payments (259/2526 – 261/2526) were approved; Cllr Whitehead and Cllr Marshall would authorise the pending payments via online banking.

Proposed: Cllr Whitehead, Seconded: Cllr Eburne-Brereton

262/2526 **Clerk's Report**

262/2526.1 The Clerk would be on annual leave from 25 April 2026 to 30 April 2026; phone calls to be diverted to the Chair of the Council. — Chair to action

262/2526.2 An internal audit was carried out on 17 April 2026, no issued were raised by the independent auditor.

262/2526.3 The Clerk had been liaising with sports hire clubs and sports park contractors.

262/2526.4 Allotment contracts and invoices had been issued.

262/2526.5 Severn Trent had issued a letter suggesting there may be a water leak on the premises. The Clerk was monitoring water readings and would turn off the water supply to ascertain if water continued to be registered through the meter. — Clerk to action

262/2526.6 Cllr McGrath would join the Sports Park committee meeting in May 2026; all committee members would be confirmed during the May 2026 annual Parish Council meeting.

262/2526.7 The Clerk would liaise with Cllr Ritchie regarding an agenda for the next NDP committee meeting. — Clerk and Cllr Ritchie to action

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263/2526 263/2526.1	**Date and Time of the Next Full Ordinary Council Meeting and Annual Parish Council Meeting** The May ordinary Parish Council meeting and the May annual Parish Council meeting were scheduled for Monday 18 May 2026, to commence at 7:30pm.	