Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
Solihull
CV7 7SP

Meriden Sports Park Committee

To: All Members of the Meriden Sports Park Committee
You are duly summoned to attend a meeting of the Meriden Sports Park Committee
Date and Time: Monday 11 May 2026, 6.45pm
Venue: The Pavilion, Meriden Sports Park, 10 Main Road, Meriden, CV7 7SP
Remote Access: Microsoft Teams Meeting ID - 310 877 765 053 491 Passcode - yV7sZ7Vz

AGENDA

19/2526 **Chair of the Meriden Sports Park Committee**
Members to elect a Chair of the Committee.

20/2526 **Vice Chair of the Meriden Sports Park Committee**
To elect a Vice Chair of the Committee if the current Vice Chair does not remain in the role.

21/2526 **Members of the Meriden Sports Park Committee**
To confirm members of the Committee.

22/2526 **To Receive Apologies and Substitutions**
To receive any apologies or substitutions.

23/2526 **Declarations of Personal or Prejudicial Interests**
Councillors to declare any personal or prejudicial interests.

24/2526 **Public Participation**
Members of the public are welcome to address the Committee. Public participation will finish no later than 15 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance.

25/2526 **Minutes**
To receive the minutes from the Meriden Sports Park committee meeting held on 2 March 2026 and to approve the minutes as a true and accurate record.

26/2526 **Hire Rates**
The Committee to nominate a member to undertake a benchmark exercise of football hire rates locally and discuss football hire for the 2026 – 2027 season.

27/2526 **Contracts**
To approve contracts for suppliers and customers.

28/2526 **Risk Assessments**
To approve the risk assessments for the play area and exercise equipment.

29/2526 **Revenue Opportunities**
To discuss the potential of grant funding and opportunities to hire the Pavilion and Sports Park.

30/2526 **Key Holders and On Call Register**
To establish which members require keys to the Premises and determine which members will open and close the Pavilion/park gates out of usual contractor hours.

31/2526 **Contract Relationship Management**
To determine the frequency of meetings with contractors to monitor progress and performance against agreed work schedules.

32/2526 **BT Phone Line/Broadband Contract**
To receive fees from BT for the continuation of the service and recommend a fee package and length of agreement to the Parish Council.

33/2526 **Correspondence**
The Committee to discuss any correspondence received regarding the Pavilion and Sports Park.

34/2526 **Chair and Councillor Reports**
To receive any verbal updates from Councillors.

35/2526 **Clerk's Report**
To receive an update from the Clerk on any relevant matters.

36/2526 **Date and Time of the Next Meriden Sports Park Committee Meeting or Working Parties**
To confirm the date and time of the next working party or committee meeting.

Jennifer McDougall

(signature redacted for website and noticeboard)

Clerk to Meriden Parish Council
Date Signed: 06/05/2026