Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

NOTICE OF MERIDEN PARISH COUNCIL MEETING

To: All Members of Meriden Parish Council
You are duly summoned to attend the ordinary meeting of Meriden Parish Council to transact the business shown on the Agenda below.
Date, Time and Venue: Monday 18 May 2026 at 7.30pm (to follow the Annual meeting) in the Sports Pavilion, Meriden Sports Park.

Remote Access for Members of the Public: Microsoft Teams Meeting ID – 340 639 097 077 1
Passcode – 3KE9T8gN

AGENDA

01/2627 **Apologies and Acceptance of Apologies**

02/2627 **Declarations of Personal and Prejudicial Interest:** To receive declarations of interest from Councillors on items on the agenda, to receive written requests for dispensations for disclosable pecuniary interests (if any) and to consider any requests for dispensations as appropriate. Councillors are reminded that to ensure transparency and retain public confidence in the Council's decisions, they are required to keep their Register of Interests form up to date.

03/2627 **Public Participation:** Members of the public are welcome to address the Parish Council. Public participation will finish no later than 15 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance.

04/2627 **Minutes of the Ordinary Monthly Parish Council Meeting Held on 20 April 2026:** To approve and sign the minutes as a true and accurate record, and to receive an update on any issues not otherwise addressed.

05/2627 **Correspondence and Communication:** To hear about correspondence which has come to the Parish Council.

06/2627 **Ward Councillor Reports:** To receive any reports from Councillor Hoey, Councillor Lamden and Councillor Price.

07/2627 **Meriden Parish Council Chair Report:** To receive an update from the Chair of Meriden Parish Council.

08/2627 **Meriden Parish Council Councillor Reports:** To hear any items of importance which Councillors may wish to raise.

09/2627 **Neighbourhood Development Plan Review Committee (NDP):** To receive the draft minutes from the NDP committee meeting held on 30 April 2026 and accept all recommendations.

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10/2627 **Meriden Sports Park Committee (MSP):** To receive the draft minutes from the MSP committee meeting held on 11 May 2026 and accept all recommendations.

11/2627 **Planning Applications**: To receive the following planning applications and confirm recommendations; Appendix Two provides an update on previous applications since the last meeting. The Committee to refer to the made Meriden Neighbourhood Development Plan when determining a consultee response.

Reference	Expiry Date	Address	Proposal
PL/2026/00700/MINFHO	15/05/2026	82 Main Road Meriden CV7 7NF	New porch to front and new garden shed to rear of property.

12/2627 **Insurance:** To receive the costs from Clear Councils Insurance for the period June 2026 - June 2027.

13/2627 **Meriden Primary School Sports Park Use:** To discuss a request from the primary school for exclusive use of the Sports Park and Sports Pavilion for a wellbeing day in July 2026.

14/2627 **Planters:** The Clerk to receive costs for replacement wooden planters on The Green and determine a course of action.

15/2627 **Christmas Lights:** To receive the costs associated with Christmas 2026 lighting and determine whether to purchase any additional light features.

16/2627 **Training Courses:** Parish Councillors to confirm which training courses they would like to attend.

17/2627 **Monthly Finance Report:** In line with the Statement of Internal Control for Finance for the Parish Council, a bank reconciliation will be provided on the accounts for the month of April 2026 (Appendix One details the Cashbook summary from 1 April 2026).

18/2627 **Finance**: To approve the following payments:

Main Account	Net	VAT	Total	Invoice No.
Parkway maintenance April 2026 ground maintenance	£1,284.17	£256.83	£1,541.00	22504
Avon Planning	£125.00	£25.00	£150.00	15/163/MPC
Edge IT change from R&P to I&E	£176.00	£35.20	£211.20	39366
Edge IT email creation	£35.00	£7.00	£42.00	39363
Hollywood Home Improvements allotment works	£165.00	£0.00	£165.00	202612
Lloyds credit card May 2026 – *direct debit payment*	£430.48	£0.00	£430.48	02/05/2026
W.J. Robinson internal audit	£291.00	£0.00	£291.00	PC 002

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Unity Trust monthly bank account fee – *direct debit payment*	£7.00	£0.00	£7.00	30 April 2026
Clear Councils Insurance June 2026-June 2027 – *invoice awaited*				

**Please note that additional payments may be authorised on the evening following Councillors' decisions*

19/2627 **Finance**: To approve the following confidential payments which are not published in the agenda or minutes:

Clerk's May 2026 salary
Deputy Clerk's May 2026 salary
WMPF March 2026 pension contributions employer and employees
HMRC May 2026 payments

20/2526 **Sports Park Finance**: To approve the following payments for maintenance of the Sports Park/Sports Pavilion premises (all net payments are funded through a grant from Meriden Sports and Recreation Trust):

Main Account	**Net**	**VAT**	**Total**	**Invoice No.**
Fairways maintenance April 2026	£3,012.50	£602.50	£3,615.00	26-04-066
Fairways maintenance May 2026	£3,012.50	£602.50	£3,615.00	26-05-066
Glacier Window Cleaning April 2026	£158.00	£0.00	£158.00	9157
Hygiene Solutions 29 April 2026 – 28 April 2027	£719.22	£143.84	£863.06	066816
G. Collins security services May 2026	£700.00	£0.00	£700.00	02
Waterplus April 2026	£242.84	£0.00	£242.84	wp-12420981
DB Cleaning Services May 2026	£231.00	£0.00	£231.00	66
Fortress Recycling bin emptying – *invoice awaited*				
Clear Councils Insurance June 2026-June 2027 – *invoice awaited*				
Cllr McGrath reimbursement of a gate padlock – *invoice awaited*				

**Please note that additional payments may be authorised on the evening following Councillors' decisions*

21/2627 **Clerk's Report:** To hear of any developments since the last meeting.

22/2627 **Date and Time of the Next Full Ordinary Council Meeting:** To confirm the scheduled date and time of the June 2026 ordinary Parish Council meeting.

(signature redacted for website and noticeboards)

Jennifer McDougall
Clerk to Meriden Parish Council

Dated: 13 May 2026

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APPENDIX ONE

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/26 and 30/04/26 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Unity Trust Current Account	£2,369.40
Unity Trust Savings Account	£109,937.33
Total	£112,306.73

RECEIPTS	Net	Vat	Gross
Meriden Parish Council	£48,501.69	£0.00	£48,501.69
Meriden Sports Park	£23,012.00	£0.00	£23,012.00
Total Receipts	£71,513.69	£0.00	£71,513.69

PAYMENTS	Net	Vat	Gross
Meriden Parish Council	£2,200.18	£1.00	£2,201.18
Meriden Sports Park	£435.38	£11.01	£446.39
Total Payments	£2,635.56	£12.01	£2,647.57

Closing Balances at 30/04/26

Ordinary Accounts

Unity Trust Current Account	£8,003.83
Unity Trust Savings Account	£173,169.02
Total	£181,172.85

Uncleared and Unpresented effects

Statement Closing 30/04/26

Ordinary Accounts

Unity Trust Current Account	£8,003.83
Unity Trust Savings Account	£173,169.02
Total	£181,172.85

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APPENDIX TWO

PL/2025/02132/LBC	91 Main Road Meriden Solihull	Listed Building Consent for a change of use from a commercial premises (Class E) to form 4 No. dwelling houses (Class C3), first floor rear extensions, external alterations, new pitched roofs, internal alterations and other associated works.	Awaiting decision as at 12/05/26
PL/2025/02131/PPFL	91 Main Road Meriden Solihull	Change of use from commercial premises (Class E) to form 4 No. dwellinghouses (Class C3), first floor rear extensions, external alterations, new pitched roofs and other associated works.	Awaiting decision as at 12/05/26
PL/2025/01976/MINFHO	Merville Leys Lane Meriden	Ground floor rear extension	Approved
PL/2026/00111/MINFHO	11 The Croft Meriden CV7 7NQ	Ground floor front porch and garage conversion Ground floor rear extension	Approved
PL/2026/00291/TPO	Carrolls Equestrian Eaves Green Lane Meriden	Crown reduce ash tree T1 by 3m to allow more light into proposed development.	Awaiting decision as at 12/05/26
PL/2026/00283/PPFL	Land at Kinwalsey Lane Meriden Solihull	Conversion of existing barn and stables into a 2 bedroom bungalow with side extensions covering a similar floor area.	Awaiting decision as at 12/05/26
PL/2026/00406/PPFL	Sewage Treatment Works Hampton Lane Meriden	Installation of 1 No. MCC kiosk within the existing site of Meriden STW.	Awaiting decision as at 12/05/26
PL/2026/00695/PNCOU	Berryfields Farm Berkswell Road Meriden Solihull	Prior notification for part conversion and change of use of an existing agricultural building to Class E Use (Children's Day Nursery).	Awaiting decision as at 12/05/26
PL/2026/00510/MINFHO	The Woodlands Lodge Green Lane Meriden	Erection of dormer roof extension to rear.	Awaiting decision as at 12/05/26
PL/2026/00531/MINFHO	Yew Tree Cottage 171 Main Road Meriden	Single storey rear extension, replacement porch extension, minor window alterations to the existing side elevations.	Awaiting decision as at 12/05/26
PL/2026/00424/MINFHO	27 Bonneville Close Millisons Wood Solihull	Single storey side and rear extension.	Awaiting decision as at 12/05/26