Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

NOTICE OF MEETING

To: All Members of Meriden Parish Council
You are duly summoned to attend the Annual Meeting of Meriden Parish Council to transact the business shown on the Agenda below.
Date, Time and Venue: Monday 18 May 2026 at 7.30pm in The Pavilion, Meriden Sports park.

Remote Access for Members of the Public: Microsoft Teams Meeting ID – 340 639 097 077 1
Passcode – 3KE9T8gN

AGENDA

01/26 (AM) **Election of a Chair to Meriden Parish Council**
Election of a Chair for the period until May 2027 to take place. Chair to sign the Declaration of Acceptance of Office.

02/26 (AM) **Election of a Vice Chair to Meriden Parish Council**
Election of a Vice Chair for the period until May 2027 to take place. Vice Chair to sign the Declaration of Acceptance of Office.

03/26 (AM) **Apologies and Acceptance of Apologies**
To receive apologies from absent members and record the reason for absence.

04/26 (AM) **Declarations of Personal and Prejudicial Interest**
To receive declarations of interest from Councillors on items on the agenda, to receive written requests for dispensations for disclosable pecuniary interests (if any) and to consider any requests for dispensations as appropriate. Councillors are reminded that to ensure transparency and retain public confidence in the Council's decisions, they are required to keep their Register of Interests form up to date.

05/26 (AM) **Nominations and Election to the Transport, Environment and Climate Change (TEC) Committee**
Chair and Vice Chair to be elected for the period until May 2027.

06/26 (AM) **Nominations and Election to the Meriden Sports Park (MSP) Committee**
Chair and Vice Chair to be elected for the period until May 2027.

07/26 (AM) **Nominations and Election to the Neighbourhood Development Plan (NDP) Review Committee**
Chair and Vice Chair to be elected for the period until May 2027.

08/26 (AM) **Representatives to the Staffing Group**
To appoint three representatives to address employment related matters.

09/26 (AM) **Representatives to Local Groups**
To determine a representative to the:
(i) Meriden village hall committee

Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

(ii) Quarry liaison meetings
(iii) Solihull Area Meetings.

10/26 (AM) **Members' Allowances**
The Parish Council to determine the rate of Allowances and elected Councillors to advise if they wish to receive an allowance for the period until May 2027; all Councillors to vote on allowances.

11/26 (AM) **Policy Approval**
The Parish Council to approve:
(i) Standing Orders
(ii) Financial Regulations
(iii) Code of Conduct
(iv) Scheme of Delegation to the Clerk.

12/26 (AM) **Professional Services and Contracts**
The Parish Council to approve the continuation of:
(i) Edge IT Finance Package
(ii) Edge IT 365 Office and Support
(iii) Parish Council Websites Support
(iv) Fortress Recycling Bin Emptying
(v) Patrol Alarms.

13/26 (AM) **Approve Terms of Reference and Delegated Powers for Committees**
The Parish Council to approve the terms of reference and delegated powers for:
(i) Meriden Sports Park committee
(ii) Neighbourhood Development Plan Review committee
(iii) Transport, Environment and Climate Change committee.

14/26 (AM) **Date and Time of the Next Annual Meeting of Meriden Parish Council**
The next meeting will be held in May 2027, date to be confirmed.

(signature redacted for website and noticeboards)

J. McDougall, Clerk to Meriden Parish Council
Dated 13 May 2026