Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

# NOTICE OF MERIDEN PARISH COUNCIL MEETING

**To: All Members of Meriden Parish Council**
You are duly summoned to attend the ordinary meeting of Meriden Parish Council to transact the business shown on the Agenda below.
**Date, Time and Venue: Monday 20 April 2026 at 7.30pm in the Pavilion, Meriden sports park.**
Remote Access for Members of the Public: Microsoft Teams Meeting ID – 340 639 097 077 1
Passcode – 3KE9T8gN

## AGENDA

239/2526 **Apologies and Acceptance of Apologies**

240/2526 **Declarations of Personal and Prejudicial Interest:** To receive declarations of interest from Parish Councillors on items on the agenda, to receive written requests for dispensations for disclosable pecuniary interests (if any) and to consider any requests for dispensations as appropriate. Councillors are reminded that to ensure transparency and retain public confidence in the Council's decisions, they are required to keep their Register of Interests form up to date.

241/2526 **Public Participation:** Members of the public are welcome to address the Parish Council. Public participation will finish no later than 15 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance.

242/2526 **Minutes of the Ordinary Monthly Parish Council Meeting Held on 16 March 2026:** To approve and sign the minutes as a true and accurate record, and to receive an update on any issues not otherwise addressed.

243/2526 **Correspondence and Communication:** To hear about correspondence which has come to the Parish Council.

244/2526 **Ward Councillor Reports:** To receive any reports from Councillor Burrow, Councillor Delaney and Councillor Dicicco.

245/2526 **Meriden Parish Council Chair Report:** To receive an update from the Chair of Meriden Parish Council.

246/2526 **Meriden Parish Council Councillor Reports:** To hear any items of importance which Councillors may wish to raise.

247/2526 **Meriden Sports Park Committee (MSP):** To determine the date to hold the next MSP committee meeting.

**Clerk:** Jenny McDougall **Tel:** 01676 522474 **Mob:** 07767 162423
**Email:** clerk@meridenparishcouncil.gov.uk **Web:** www.meridenparishcouncil.gov.uk

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248/2526 **Transport, Environment and Climate Change Committee (TEC):** To receive the draft minutes from the TEC committee meeting held on 2 April 2026 and approve all recommendations.

249/2526 **Planters on The Green:** To receive the cost from Cllr Eggar for new wooden planters on The Green and determine whether to replace the existing planters.

250/2526 **Planning Applications**: To receive the following planning applications and confirm recommendations; Appendix Two provides an update on previous applications since the last meeting. The Committee to refer to the made Meriden Neighbourhood Development Plan when determining a consultee response.

| Reference | Expiry Date | Address | Proposal |
|---|---|---|---|
| PL/2026/00695/PNCOU | 5/05/2026 | Berryfields Farm<br>Berkswell Road<br>Meriden<br>Solihull | Prior notification for part conversion and change of use of an existing agricultural building to Class E Use (Children's Day Nursery). |
| PL/2026/00510/MINFHO | 21/04/2026 | The Woodlands<br>Lodge Green Lane<br>Meriden | Erection of dormer roof extension to rear. |
| PL/2026/00531/MINFHO | 13/04/2026 | Yew Tree Cottage<br>171 Main Road<br>Meriden | Single storey rear extension, replacement porch extension, minor window alterations to the existing side elevations. |
| PL/2026/00424/MINFHO | 8/04/2026 | 27 Bonneville Close<br>Millisons Wood<br>Solihull<br>CV5 9QH | Single storey side and rear extension. |

251/2526 **Annual Governance and Accountability Return:** Meriden Parish Council to receive and approve the Annual Governance Statement for 2025/2026; Chair and Clerk to sign the documentation.

252/2526 **Annual Governance and Accountability Return:** Meriden Parish Council to receive and approve the Accounting Statement for 2025/2026; RFO and Chair to sign the documentation.

253/2526 **Co-option of a Parish Councillor:** To receive and consider a co-option application for a vacant Meriden Parish Councillor seat.

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254/2526 **Annual Subscription to Warwickshire and West Midlands Association of Local Councils:** To approve the annual subscription for the period 1 April 2026 to 31 March 2027 at a fee of £843.00 plus VAT.

255/2526 **Unity Trust Bank:** To sign documentation to remove a former Councillor as a signatory and determine whether additional signatories are required.

256/2526 **Direct Debits:** To approve two Councillors to sign direct debate mandates for utilities and the Fortress weekly bin collection associated with the Sports Park.

257/2526 **Financial Report 2025/2026:** To receive the end of year financial report, detailing income and expenditure, for the period 2025-2026.

258/2526 **Monthly Finance Report:** In line with the Statement of Internal Control for Finance for the Parish Council, a bank reconciliation will be provided on the accounts for the month of March 2026 (Appendix One details the Cashbook summary from 1 April 2025).

259/2526 **Finance**: To approve the following payments:

| **Main Account** | **Net** | **VAT** | **Total** | **Invoice No.** |
|---|---|---|---|---|
| I CARE Community Meals – warm hub 23/02/26 to 22/03/26 | £299.00 | £59.80 | £358.80 | 2203 |
| I CARE Community Meals – warm hub 23/03/26 to 19/04/26 | £188.50 | £37.70 | £226.20 | 1904 |
| DM Payroll Services April 2026 – March 2027 | £240.00 | £48.00 | £288.00 | INV-5159 |
| Hollywood Home Improvements – allotment works | £400.00 | £0.00 | £400.00 | 202608 |
| Lloyds credit card April 2026 – warm hub, GiffGaff, monthly £3.00 fee and insurance premium uplift (Sports Park – see below) | £ 421.90 | £0.00 | £ 421.90 | 02/04/26 |
| Warwickshire and West Midlands Association of Local Councils – annual subscription April 2026 – March 2027 | £ 843.00 | £125.00 | £968.00 | 1798 |
| Unity Trust Bank – monthly bank fee month ending March 2026 | £7.00 | £0.00 | £7.00 | |
| 1st Meriden Scout Group – flag raising April 2026 – March 2027 | £500.00 | £0.00 | £500.00 | |
| Cllr Marshall – Parish Council Assembly expenses | £64.31 | £3.45 | £67.76 | |

**Please note that additional payments may be authorised on the evening following Councillors' decisions*

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260/2526 **Finance**: To approve the following confidential payments which are not published in the agenda or minutes:

| |
|---|
| Clerk's April 2026 salary |
| Deputy Clerk's April 2026 salary |
| WMPF April 2026 pension contributions employer and employees |
| HMRC April 2026 payments |

261/2526 **Sports Park Finance**: To approve the following payments for maintenance of the Sports Park/Sports Pavilion premises (all net payments are funded through a grant from Meriden Sports and Recreation Trust):

| **Main Account** | **Net** | **VAT** | **Total** | **Invoice No.** |
|---|---|---|---|---|
| Phoenix Pest Control – April, May and June 2026 | £450.00 | £0.00 | £450.00 | Apr. '26 |
| G. Collins – security services April 2026 | £700.00 | £0.00 | £700.00 | 01 |
| DB Cleaning Services – April 2026 *(invoice awaited)* | | | | |

**Please note that additional payments may be authorised on the evening following Councillors' decisions*

**Paid outside of a meeting using the corporate credit card – information only:**

| **Main Account** | **Net** | **VAT** | **Total** | **Invoice No.** |
|---|---|---|---|---|
| Insurance for the sports park until 13 June 2026 | £380.34 | £0.00 | £380.34 | 554699025 |

262/2526 **Clerk's Report:** To hear of any developments since the last meeting.

263/2526 **Date and Time of the Next Full Ordinary Council Meeting and Annual Parish Council meeting:** To confirm the scheduled date and time of the May 2026 ordinary Parish Council meeting and the May 2026 Annual Parish Council meeting.

(signature redacted for website)

Jenny McDougall
Clerk to Meriden Parish Council
Dated: 15 April 2026

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**APPENDIX ONE**

# Financial Summary - Cashbook

Summary of receipts and payments between 01/04/25 and 31/03/26 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

**Ordinary Accounts**

| | |
|---|---|
| Unity Trust Current Account | £490.27 |
| Unity Trust Savings Account | £120,816.29 |
| Total | £121,306.56 |

| RECEIPTS | Net | Vat | Gross |
|---|---|---|---|
| Meriden Parish Council | £100,261.22 | £0.00 | £100,261.22 |
| Total Receipts | £100,261.22 | £0.00 | £100,261.22 |

| PAYMENTS | Net | Vat | Gross |
|---|---|---|---|
| Meriden Parish Council | £101,924.05 | £7,337.00 | £109,261.05 |
| Total Payments | £101,924.05 | £7,337.00 | £109,261.05 |

Closing Balances at 31/03/26

**Ordinary Accounts**

| | |
|---|---|
| Unity Trust Current Account | £2,369.40 |
| Unity Trust Savings Account | £109,937.33 |
| Total | £112,306.73 |

Uncleared and Unpresented effects

Statement Closing 31/03/26

**Ordinary Accounts**

| | |
|---|---|
| Unity Trust Current Account | £2,369.40 |
| Unity Trust Savings Account | £109,937.33 |
| Total | £112,306.73 |

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**APPENDIX TWO**

| | | | |
|---|---|---|---|
| PAP/2025/0397<br>North Warwickshire Council | Stonebridge Golf Centre, Somers Road, Meriden (North Warks Council) | Installation of 4 x padel courts, court cover and associated infrastructure. | Approved |
| PL/2025/01696/PPFL | Unit 1 Flat Above Crest Pharmacy, The Green, Meriden | Two storey and single storey to form residential extension to the rear of Crest Pharmacy. | Approved |
| PL/2025/02132/LBC | 91 Main Road<br>Meriden<br>Solihull | Listed Building Consent for a change of use from a commercial premises (Class E) to form 4 No. dwelling houses (Class C3), first floor rear extensions, external alterations, new pitched roofs, internal alterations and other associated works. | Awaiting decision as at 13/04/26 |
| PL/2025/02131/PPFL | 91 Main Road<br>Meriden<br>Solihull | Change of use from commercial premises (Class E) to form 4 No. dwellinghouses (Class C3), first floor rear extensions, external alterations, new pitched roofs and other associated works. | Awaiting decision as at 13/04/26 |
| PL/2025/01976/MINFHO | Merville<br>Leys Lane<br>Meriden | Ground floor rear extension | Awaiting decision as at 13/04/26 |
| PL/2026/00208/MINFHO | 12 Kittermaster Road<br>Meriden<br>CV7 7NA | Ground floor rear extension | Approved |
| PL/2026/00111/MINFHO | 11 The Croft<br>Meriden<br>CV7 7NQ | Ground floor front porch and garage conversion<br>Ground floor rear extension | Awaiting decision as at 13/04/26 |
| PL/2026/00216/MINFHO | Lavender House<br>212 Main Road<br>Meriden | New two storey extension on the rear southern elevation | Approved |
| PL/2026/00291/TPO | Carrolls Equestrian<br>Eaves Green Lane<br>Meriden | Crown reduce ash tree T1 by 3m to allow more light into proposed development. | Awaiting decision as at 13/04/26 |
| PL/2026/00283/PPFL | Land at Kinwalsey Lane<br>Meriden<br>Solihull | Conversion of existing barn and stables into a 2 bedroom bungalow with side extensions covering a similar floor area. | Awaiting decision as at 13/04/26 |
| PL/2026/00406/PPFL | Sewage Treatment Works<br>Hampton Lane<br>Meriden | Installation of 1 No. MCC kiosk within the existing site of Meriden STW. | Awaiting decision as at 13/04/26 |