Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

NOTICE OF MERIDEN PARISH COUNCIL MEETING

To: All Members of Meriden Parish Council
You are duly summoned to attend the ordinary meeting of Meriden Parish Council to transact the business shown on the Agenda below.
Date, Time and Venue: Monday 16 March 2026 at 7.30pm in the Pavilion, Meriden sports park.
Remote Access for Members of the Public: Microsoft Teams Meeting ID – 340 639 097 077 1
Passcode – 3KE9T8gN

AGENDA

217/2526 **Apologies and Acceptance of Apologies**

218/2526 **Declarations of Personal and Prejudicial Interest:** To receive declarations of interest from Parish Councillors on items on the agenda, to receive written requests for dispensations for disclosable pecuniary interests (if any) and to consider any requests for dispensations as appropriate. Councillors are reminded that to ensure transparency and retain public confidence in the Council's decisions, they are required to keep their Register of Interests form up to date.

219/2526 **Public Participation:** Members of the public are welcome to address the Parish Council. Public participation will finish no later than 15 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance.

220/2526 **Minutes of the Ordinary Monthly Parish Council Meeting Held on 16 February 2026:** To approve and sign the minutes as a true and accurate record, and to receive an update on any issues not otherwise addressed.

221/2526 **Correspondence and Communication:** To hear about correspondence which has come to the Parish Council.

222/2526 **Ward Councillor Reports:** To receive any reports from Councillor Burrow, Councillor Delaney and Councillor Dicicco.

223/2526 **Meriden Parish Council Chair Report:** To receive an update from the Chair of Meriden Parish Council.

224/2526 **Meriden Parish Council Councillor Reports:** To hear any items of importance which Councillors may wish to raise.

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225/2526 **Meriden Sports Park Committee (MSP):** To receive the draft minutes from the MSP meeting held on 2 March 2026 and approve all recommendations, including hire rates.

226/2526 **Neighbourhood Development Plan Review (NDP):** To review committee members, appoint a Chair, and agree the date of the next committee meeting.

227/2526 **Planning Applications**: To receive the following planning applications and confirm recommendations; Appendix Two provides an update on previous applications since the last meeting. The Committee to refer to the made Meriden Neighbourhood Development Plan when determining a consultee response.

Reference	Expiry Date	Address	Proposal
PL/2026/00291/TPO	18/03/2026	Carrolls Equestrian Eaves Green Lane Meriden Solihull	Crown reduce ash tree T1 by 3m to allow more light into proposed development.
PL/2026/00283/PPFL	20/03/2026	Land at Kinwalsey Lane Meriden Solihull CV7 7HT	Conversion of existing barn and stables into a 2 bedroom bungalow with side extensions covering a similar floor area.
PL/2026/00406/PPFL	27/03/2026	Sewage Treatment Works Hampton Lane Meriden	Installation of 1 No. MCC kiosk within the existing site of Meriden STW.

228/2526 **Sports Park Tripartite Termination Agreement:** To approve the tripartite termination agreement and delegate authority to two Council members to act as signatories on the termination agreement.

229/2526 **Sports Park Bilateral Funding:** To approve the bilateral funding agreement and delegate authority to two Council members to act as signatories on the funding agreement.

230/2526 **2026-2027 Sports Park Grant Request:** To approve the formal grant request to Meriden Sports and Recreation Trust for Meriden Sports Park maintenance for the 2026-2027 financial year and determine the schedule of payments.

231/2526 **2026-2027 Payroll:** To approve the costs associated with external payroll provision for the 2026-2027 financial year.

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232/2526 **Meriden Sports Park Insurance:** To receive the quotations for insurance for the Sports Park for the period 1 April 2026 – 31 March 2027 and select an insurer.

233/2526 **ICO Data Protection Training:** Councillors to review the free ICO data protection training modules and confirm completion.

234/2526 **Edge IT Finance Package:** To receive the costs for implementing changes to the finance package to move to income and expenditure reporting from receipts and payments.

235/2526 **Monthly Finance Report:** In line with the Statement of Internal Control for Finance for the Parish Council, a bank reconciliation will be provided on the accounts for the month of February 2026 (Appendix One details the Cashbook summary from 1 April 2025).

236/2526 **Finance**: To approve the following payments:

Main Account	**Net**	**VAT**	**Total**	**Invoice No.**
Edge IT – support package	£300.00	£60.00	£360.00	39176
I CARE Community Meals – warm hub 26/01/26 to 22/02/26	£409.50	£81.90	£491.40	2202
Parkway maintenance January 2026 ground maintenance	£1068.75	£213.75	£1282.50	22225
Parkway maintenance February 2026 ground maintenance	£1068.75	£213.75	£1282.50	22319
Parkway maintenance March 2026 ground maintenance – *invoice awaited*				
Lloyds credit card March 2026 – Warm Hub supplies, GiffGaff and monthly £3.00 fee	£32.22	£0.00	£32.22	02/03/26
Clerk – salary underpayment 2025-2026	£0.60	£0.00	£0.60	
Clerk – Q4 mileage expenses	£16.20	£0.00	£16.20	
SLCC Enterprises – audit course	£140.00	£28.00	£168.00	QL208892-1
SLCC Enterprises – training course	£38.50	£7.70	£46.20	BK225307-1
Meriden Mag	£200.00	£0.00	£200.00	7242
Cllr Whitehead Q4 Member's Allowance	£375.00	£0.00	£375.00	
Cllr Eggar Q4 Member's Allowance	£125.00	£0.00	£125.00	
Cllr Eburne-Brereton Q4 Member's Allowance	£125.00	£0.00	£125.00	
Meriden Sports and Recreation Trust – *invoice awaited*				

**Please note that additional payments may be authorised on the evening following Councillors' decisions*

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The following March 2026 payments are confidential to the Parish Council and not published in the agenda or minutes:

Clerk's March 2026 salary	
Deputy Clerk's March 2026 salary	
WMPF March 2026 pension contributions employer and employees	
HMRC March 2026 payments	

The following monthly payment is paid to Unity Trust Bank:

Unity Trust Bank current account monthly fee	£7.00

237/2526 **Clerk's Report:** To hear of any developments since the last meeting.

238/2526 **Date and Time of the Next Full Ordinary Council Meeting:** To confirm the scheduled date and time of the April 2026 ordinary Parish Council meeting.

(signature redacted for website and noticeboards)

Jenny McDougall
Clerk to Meriden Parish Council
Dated: 11 March 2026

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APPENDIX ONE

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/25 and 28/02/26 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Unity Trust Current Account	£490.27
Unity Trust Savings Account	£120,816.29
Total	£121,306.56

RECEIPTS	Net	Vat	Gross
Meriden Parish Council	£97,433.24	£0.00	£97,433.24
Total Receipts	£97,433.24	£0.00	£97,433.24

PAYMENTS	Net	Vat	Gross
Meriden Parish Council	£91,130.24	£6,525.15	£97,655.39
Total Payments	£91,130.24	£6,525.15	£97,655.39

Closing Balances at 28/02/26

Ordinary Accounts

Unity Trust Current Account	£1,777.86
Unity Trust Savings Account	£119,306.55
Total	£121,084.41

Uncleared and Unpresented effects

Statement Closing 28/02/26

Ordinary Accounts

Unity Trust Current Account	£1,777.86
Unity Trust Savings Account	£119,306.55
Total	£121,084.41

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APPENDIX TWO

PAP/2025/0397 North Warwickshire Council	Stonebridge Golf Centre, Somers Road, Meriden (North Warks Council)	Installation of 4 x padel courts, court cover and associated infrastructure.	Awaiting decision as at 11/03/26
PL/2025/01696/PPFL	Unit 1 Flat Above Crest Pharmacy, The Green, Meriden	Two storey and single storey to form residential extension to the rear of Crest Pharmacy.	Awaiting decision as at 11/03/26
PL/2025/02132/LBC	91 Main Road Meriden Solihull	Listed Building Consent for a change of use from a commercial premises (Class E) to form 4 No. dwelling houses (Class C3), first floor rear extensions, external alterations, new pitched roofs, internal alterations and other associated works.	Awaiting decision as at 11/03/26
PL/2025/02131/PPFL	91 Main Road Meriden Solihull	Change of use from commercial premises (Class E) to form 4 No. dwellinghouses (Class C3), first floor rear extensions, external alterations, new pitched roofs and other associated works.	Awaiting decision as at 11/03/26
PL/2025/01976/MINFHO	Merville Leys Lane Meriden	Ground floor rear extension	Awaiting decision as at 11/03/26
PL/2026/00208/MINFHO	12 Kittermaster Road Meriden CV7 7NA	Ground floor rear extension	Awaiting decision as at 11/03/26
PL/2026/00111/MINFHO	11 The Croft Meriden CV7 7NQ	Ground floor front porch and garage conversion Ground floor rear extension	Awaiting decision as at 11/03/26
PL/2026/00216/MINFHO	Lavender House 212 Main Road Meriden	New two storey extension on the rear southern elevation	Awaiting decision as at 11/03/26