Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

Minutes of the Transport, Environment and Climate Change Committee held at 7.30pm on Thursday 2 October 2025 at The Pavilion, Meriden Sports Park.
Councillors Present: Cllr Eburne, Cllr Marshall and Cllr Eggar
Deputy Clerk: C. Cooper (Minutes)
Apologies: Cllr Plant and J. McDougall
Public Attendees: None.

Min No.	Item	Action
34/2526 34/2526.1 34/2526.2	**Apologies and Substitutions** Apologies have been received and accepted from Cllr Plant. Apologies have also been received by the Clerk, J. McDougall.	
35/2526 35/2526.1	**Declarations of Personal or Prejudicial Interest** Cllr Eggar declared an interest in Meriden Sports Park Company.	
36/2526 36/2526.1	**Public Forum** No members of the public in attendance.	
37/2526 37/2526.1	**Minutes of the Planning, Transport, Environment and Climate Change Committee held on Thursday 4 September 2025** The minutes were agreed to be a true and accurate record and signed by Cllr Eburne. **Proposed: Cllr Eggar, Seconded: Cllr Marshall**	
38/2526 38/2526.1	**Flower Planters** The flower planters were discussed at length. The following has been decided for each planter listed on the map provided by the Deputy Clerk: Planter 1 – remove and replace with planter 3 Planter 2 – remove Planter 3 – remove and reuse Planter 4 – keep in place Planter 5 – remove and reuse Planter 6 – completed (planters have been replaced) Planter 7 – remove all hanging baskets and replace with 3 larger, longer ones and move the big planter from inside the duck pond to outside on the grass, subject to SMBC approval Planter 8 – remove Planter 9 – keep in place Planter 10 – remove Planter 11 – remove Planter 12 – remove and replace with new planter Planter 13 – remove Planter 14 – remove and replace with new planter Planter 15 & 16 – keep in place	

Signed: Cllr Eburne-Brereton **Date:** 4 December 2025

Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

	Planter 17a – keep in place Planter 17b – remove Planter 17c – keep in place The Green – remove two damaged planters situated near to the memorial. Replace with bollards to protect the Green.	
38/2526.2	All planters that are being kept should be cleaned and repainted where possible.	
38/2526.3	Cllrs asked for a planter to be installed on the corner of Bonneville Close near to the memorial.	
38/2526.4	Cllrs asked for a planter to be installed underneath the Meriden sign on the Fillongley Road as you are approaching the village.	
38/2526.5	Cllrs asked the Deputy Clerk to put together a list of plants which would last all winter, that are colourful rather than the current evergreen shrubs and ivy. **All in favour of the above decisions**	Deputy Clerk to action
39/2526	**Memorial Bench**	
39/2526.1	MSP Company have confirmed the location of the new memorial bench. It will be installed on the left of the sports field, between the gym equipment and the goal posts.	
39/2526.2	The costs for the purchase and installation of the memorial bench is below: £230.00 wooden bench plus delivery costs £520.00 to undertake groundwork, lay flagstones, assemble and fix the bench £46.58 silver memorial plaque TOTAL £ 796.58	
39/2526.3	The donor has been advised of these costs and has confirmed they wish to continue with the purchase and installation. A contract will be sent in due course.	Clerk to action
40/2526	**Review of Noticeboards**	
40/2526.1	The Deputy Clerk confirmed quotations have been received for the installation of the noticeboards.	
40/2526.2	A quotation of £60.00 has been received for the installation of a noticeboard onto the railings of the Sports Park.	
40/2526.3	Two quotations have been obtained for the removal of the current noticeboard and installation of the new noticeboard situated in Millisons Wood. Quote A - £425.00	

Signed: Cllr Eburne-Brereton **Date:** 4 December 2025

Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

40/2526.4	Quote B - £990.00 **All in favour of Quote A, and an additional £60.00 for installation on the sports park railings**	
40/2526.5	The Committee suggested the purchase of a cheaper noticeboard costing £595.98 for the Sports Park railings as long as it will fit all papers on for Council meetings.	
40/2526.6	The Committee suggested the Millisons Wood noticeboard still be replaced with an exact replica of the Duck Pond noticeboard as discussed in the September 2025 Full Council meeting and PTEC meeting.	
41/2526	**Memorial Garden**	
41/2526.1	The Memorial Garden has now been cleared of weeds and all planters have been removed. Parkway confirmed the Memorial Garden will be checked before the poppies are due to be hung to ensure the garden has not become overgrown. New planters have been ordered and will be installed before Remembrance Sunday.	
41/2526.2	The WI will be hanging the poppies in and around the Memorial Garden from 25 October 2025.	
42/2526	**Quarry Liaison Meeting**	
42/2526.1	The Committee raised the following matters to be discussed at the quarry liaison meeting: - Noise - Operating times - Fire at quarry	
42/2526.2	The Committee requested an email be sent to Cllrs to arrange a representative to attend the quarry liaison meeting scheduled to take place on Monday 6 October 2025.	Clerk to action
43/2526	**Leys Lane Allotments**	
43/2526.1	A quote of £750.00 had been received from Parkway for a hedge cut. This will be completed over the next couple of weeks. A tractor and flail will be provided and they will ensure the road is swept afterwards.	
43/2526.2	The Deputy Clerk explained it was stated, within the Allotment Conditions, livestock can be kept on the Leys Lane allotments with permission from the Parish Council. Due to the Allotments Act 1950 The Council cannot deny permission for allotment holders to keep hens or rabbits, however there are strict rules that must be followed; one being all hens must be registered with Defra and we are able to ask for proof this has been completed (permission	

Signed: Cllr Eburne-Brereton **Date:** 4 December 2025

Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

	must still be obtained from the Council by the allotment holder). Cllrs asked the Deputy Clerk to create a document for rules on keeping hens and rabbits, utilising the information held by the National Allotment Society; Cllrs would also like to include: - Any structures used to house livestock are safe and secure. - Adheres to all requirements set out in the Allotment Agreement. - Inspections will be completed on all livestock alongside the current allotment inspections. - Meet all Defra guidelines and provide evidence of this. The committee asked for this item to be added to the next Full Council agenda	Deputy clerk to action Clerk to action
43/2526.3	An allotment holder has asked if metal fencing can remain in place as a chicken coop, if wooden fencing is erected around the structure; a picture of the wooden fence has been received from the allotment holder of the proposed wooden fencing. Cllrs confirmed this was not allowed, all metal (including Heras) fencing must be removed from the site at Leys Lane Allotments, as per the conditions. **All in favour**	Clerk to action
44/2526 44/2526.1	**SMBC Transport Meeting** The Committee raised the following matters to be discussed at the SMBC transport meeting scheduled to take place on 23 October 2025: - More regular buses to Solihull and Birmingham City Centre. - A direct bus to Balsall Common and Berkswell (not a school bus). To include several buses a day to accommodate 6th Form students.	Clerk to action
45/2526 45/2526.1	**Tree Survey** The Deputy Clerk confirmed a meeting had been arranged on Monday 6 October 2025 to obtain a quotation for a tree survey.	
46/2526 46/2526.1 46/2526.2	**Correspondence** - Email received from an allotment holder regarding concerns over the safety of a tree at the allotments. The Clerk was liaising with a tree surgeon to complete a tree survey on all trees on Parish Council owned land. - Allotment holder has requested permission from the Parish Council to erect fencing around a pre-existing metal heras fenced chicken coop.	
47/2526 47/2526.1 47/2526.2	**Councillor Reports** Cllrs asked for parking around the village to be added to the next TEC agenda. Cllrs asked to raise EV chargers and how these can be installed. Cllr Eburne confirmed this has been discussed with the Head of Highways at SMBC	Clerk to action

Signed: Cllr Eburne-Brereton **Date:** 4 December 2025

Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

	previously and they are currently assessing each village on where they can be installed depending on the villages infrastructure.	
48/2526 48/2526.1	**Clerk's Report** None.	
49/2526 49/2526.1	**Date and Time of the next Transport, Environment and Climate Change Committee Meeting** The next TEC Committee meeting was scheduled to take place on Thursday 4 December 2025 at 7.30pm in the Sports Pavilion.	

Meeting closed at 21:24pm.

Signed: Cllr Eburne-Brereton **Date:** 4 December 2025