Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
Solihull
CV7 7SP

Meriden Sports Park Committee

To: All Members of the Meriden Sports Park Committee
You are duly summoned to attend a meeting of the Meriden Sports Park Committee
Date and Time: Monday 2 March 2026, 6.45pm
Venue: The Pavilion, Meriden Sports Park, 10 Main Road, Meriden, CV7 7SP
Remote Access: Microsoft Teams Meeting ID - 337 382 768 058 68 Passcode - XL9vu7J3

AGENDA

01/2526 **Election of a Chair**
To elect a Chair of the Meriden Sports Park Committee.

02/2526 **Election of a Vice Chair**
To elect a Vice Chair of the Meriden Sports Park Committee.

03/2526 **To Receive Apologies and Substitutions**
To receive any apologies or substitutions.

04/2526 **Declarations of Personal or Prejudicial Interests**
Councillors to declare any personal or prejudicial interests.

05/2526 **Public Participation**
Members of the public are welcome to address the Committee. Public participation will finish no later than 15 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance.

06/2526 **Terms of Reference**
To approve the Terms of Reference for the Meriden Sports Park Committee.

07/2526 **Meeting Frequency**
To determine the frequency of meetings for 2026 - 2027.

08/2526 **Hire Rates**
To determine the rates for Pavilion hire and sports field hire for 2026 – 2027.

09/2526 **Contracts**
To approve the draft contracts for suppliers and determine any other contracts to be written.

10/2526 **Risk Assessments**
To approve the risk assessments for the Pavilion and sports park.

11/2526 **Sports Park Budget**
To approve the budget for the sports park for 2026 – 2027.

12/2526 **Grant Opportunities**
To discuss the potential of grant funding and assign a Councillor(s) to investigate grant opportunities.

13/2526 **Meriden Sports Park Company Handover**
To determine information required from the Meriden Sports Park Company as part of the handover process.

14/2526 **Out of Hours Pavilion Opening/Closing**
To determine who will open and close the Pavilion for hirers in the absence of the Clerk.

15/2526 **Correspondence**
The Committee to discuss any correspondence received regarding the Pavilion and sports park.

16/2526 **Councillor Reports**
To receive any verbal updates from Councillors.

17/2526 **Clerk's Report**
To receive an update from the Clerk on any relevant matters.

18/2526 **Date and Time of the Next Meriden Sports Park Committee Meeting**
To confirm the date and time of the next meeting.

Jennifer McDougall

(signature redacted for website and noticeboard)

Clerk to Meriden Parish Council
Date Signed: 25/02/2026