Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

NOTICE OF MERIDEN PARISH COUNCIL MEETING

To: All Members of Meriden Parish Council
You are duly summoned to attend the ordinary meeting of Meriden Parish Council to transact the business shown on the Agenda below.
Date, Time and Venue: Monday 15 December 2025 at 7.30pm in the Pavilion, Meriden sports park.

Remote Access for Members of the Public: Microsoft Teams Meeting ID – 340 639 097 077 1
Passcode – 3KE9T8gN

AGENDA

145/2526 **Apologies and Acceptance of Apologies**

146/2526 **Declarations of Personal and Prejudicial Interest:** To receive declarations of interest from Parish Councillors on items on the agenda, to receive written requests for dispensations for disclosable pecuniary interests (if any) and to consider any requests for dispensations as appropriate. Councillors are reminded that to ensure transparency and retain public confidence in the Council's decisions, they are required to keep their Register of Interests form up to date.

147/2526 **Land South of Fillongley Road:** To receive a presentation from Marrons on the potential development of land for approximately 210 dwellings. A short question and answer session to follow from members of the public on the design, layout, local services and next steps.

148/2526 **Public Participation:** Members of the public are welcome to address the Parish Council. Public participation will finish no later than 15 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance.

149/2526 **Minutes of the Ordinary Monthly Parish Council Meeting Held on 17 November 2025:** To approve and sign the minutes as a true and accurate record, and to receive an update on any issues not otherwise addressed.

150/2526 **Correspondence and Communication:** To hear about correspondence which has come to the Parish Council.

151/2526 **Ward Councillor Reports:** To receive any reports from Councillor Burrow, Councillor Delaney and Councillor Dicicco.

152/2526 **Meriden Parish Council Chair Report:** To receive an update from the Chair of Meriden Parish Council.

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153/2526 **Meriden Parish Council Councillor Reports:** To hear any items of importance which Councillors may wish to raise.

154/2526 **Transport, Environment and Climate Change Committee (TEC) Draft Minutes:** To receive the draft minutes from the TEC meeting held on 4 December 2025 and accept all recommendations, with particular reference to appointing a contractor to undertake a tree survey.

155/2526 **Neighbourhood Development Plan Review (NDP):** To receive an update from the Chair of the committee and the date of the next meeting.

156/2526 **Committees:** To review members of Meriden Parish Council committees and determine whether to recommend changes.

157/2526 **Planning Applications**: To receive the following planning applications and confirm recommendations; Appendix Two provides an update on previous applications since the last meeting. The Committee to refer to the made Meriden Neighbourhood Development Plan when determining a consultee response.

Reference	Expiry Date	Address	Proposal
PL/2025/02055/PPFL	04/12/2025	The Woodlands Lodge Green Lane Meriden Solihull	Extension to existing outbuilding, changing the use of land from agricultural to residential garden and the laying of hardstanding and a gravel access track.
PL/2025/02068/VAR	05/12/2025	Cooperage Farm Old Road Meriden Solihull	Variation of condition No. 1 (Plan numbers) following planning approval PL/2021/01798/PPFL dated 07.12.2021 for Conversion of existing modern barn into self-contained dwelling. Namely: The addition of Velux roof lights and alterations to fenestration details.
PL/2025/02132/LBC	15/12/2025	91 Main Road Meriden Solihull	Listed Building Consent for a change of use from a commercial premises (Class E) to form 4 No. dwelling houses (Class C3), first floor rear extensions, external alterations, new pitched roofs, internal alterations and other associated works.

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PL/2025/02131/PPFL	16/12/2025	91 Main Road Meriden Solihull	Change of use from commercial premises (Class E) to form 4 No. dwellinghouses (Class C3), first floor rear extensions, external alterations, new pitched roofs and other associated works.
PL/2025/02231/MINFHO	30/12/2025	26 Bonneville Close Millisons Wood Solihull	Single storey rear extension.

158/2526 **Planning Advice:** To receive the costs associated with engaging a Planning Consultant to write a response on behalf of the Parish Council for a large scale planning application and determine a course of action.

159/2526 **Parish Council Maintenance on SMBC Land:** To review the costs associated with undertaking maintenance activities on SMBC land and to determine whether to continue.

160/2526 **Meriden Sports and Recreation Trust Funding Agreement:** To discuss a 50% contribution towards the legal fees of the creation of a grant agreement between the Parish Council and the Trust and determine a course of action.

161/2526 **Maintenance of the Sports Park Premises from April 2026:** To approve the tender documentation and determine which organisations to share the documentation with.

162/2526 **Christmas Office Hours:** To determine the dates the Parish office closes in December 2025.

163/2526 **2026-2027 Budget:** To receive the amendments to the 2026-2027 draft budget and discuss whether further amendments are required.

164/2526 **Monthly Finance Report:** In line with the Statement of Internal Control for Finance for the Parish Council, a bank reconciliation will be provided on the accounts for the month of November 2025 (Appendix One details the Cashbook summary from 1 April 2025).

165/2526 **Finance**: To approve the following payments:

Main Account	**Net**	**VAT**	**Total**	**Invoice No.**
Hollywood Home Improvements – allotment works	£130.00	£0.00	£130.00	202529
Edge IT – new email address	£34.00	£6.80	£40.80	39018
Edge IT – finance package upgrade	£94.00	£18.80	£112.80	39020
Parkway maintenance – November 2025 ground maintenance	£1,368.75	£273.75	£1,642.50	21809
Bulkington Silver Band	£80.00	£0.00	£80.00	-

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WRCC Warm Hub November 2025	£364.00	£72.80	£436.80	11227
Lloyds credit card December 2025 – includes mobile phone payments, Warm Hub supplies, refreshments	£74.15	£0.00	£74.15	02/12/25
Clerk Expenses Q3 2025-2026	£44.35	£0.00	£44.35	-
Meriden Mag	£200.00	£0.00	£200.00	7142
Warm Hub Volunteer 02/12/2025 - meals	£57.32	£0.00	£57.32	-

**Please note that additional payments may be authorised on the evening following Councillors' decisions*

The following December 2025 payments are confidential to the Parish Council and not published in the agenda or minutes:

Clerk's December 2025 salary
Deputy Clerk's December 2025 salary
WMPF December 2025 pension contributions employer and employees
HMRC December 2025 payments

The following monthly payment is paid to Unity Trust Bank:

Unity Trust Bank current account monthly fee	£6.00

166/2526 **Clerk's Report:** To hear of any developments since the last meeting.

167/2526 **Date and Time of the Next Full Ordinary Council Meeting:** To confirm the scheduled date and time of the January 2026 ordinary Parish Council meeting.

(Signature redacted for website and noticeboards)

Jenny McDougall
Clerk to Meriden Parish Council
Dated: 10 December 2025

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APPENDIX ONE

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/25 and 30/11/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year	
Ordinary Accounts	
Unity Trust Current Account	£490.27
Unity Trust Savings Account	£120,816.29
Total	£121,306.56

RECEIPTS	Net	Vat	Gross
Total Receipts	£94,251.04	£0.00	£94,251.04

PAYMENTS	Net	Vat	Gross
Total Payments	£71,645.43	£5,476.10	£77,121.53

Closing Balances at 30/11/25	
Ordinary Accounts	
Unity Trust Current Account	£406.22
Unity Trust Savings Account	£138,029.85
Total	£138,436.07
Uncleared and Unpresented effects	£0.00
Statement Closing 30/11/25	
Ordinary Accounts	
Unity Trust Current Account	£406.22
Unity Trust Savings Account	£138,029.85
Total	**£138,436.07**

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APPENDIX TWO

PL/2025/00999/ADV	Roundabout At Junction of Birmingham Road and Main Road, Meriden Solihull	Erect four identical, non-illuminated advertisement signs.	Approved
PL/2025/01591/TPO	Carrolls Equestrian, Eaves Green Lane, Meriden	T1 Ash tree – crown lift to 5 metres and remove major deadwood over driveway. T2 Oak tree – crown reduce by 3 metres. T3 Oak tree – crown reduce by 3 metres and remove major deadwood.	Approved
PAP/2025/0397 North Warwickshire Council	Stonebridge Golf Centre, Somers Road, Meriden (North Warks Council)	Installation of 4 x padel courts, court cover and associated infrastructure.	Awaiting decision as at 10/12/25
PL/2025/01696/PPFL	Unit 1 Flat Above Crest Pharmacy, The Green, Meriden	Two storey and single storey to form residential extension to the rear of Crest Pharmacy.	Awaiting decision as at 10/12/25
PL/2025/01900/MINFHO	34 Strawberry Fields Meriden	Single storey rear extension.	Awaiting decision as at 10/12/25