Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

NOTICE OF MERIDEN PARISH COUNCIL MEETING

To: All Members of Meriden Parish Council
You are duly summoned to attend the ordinary meeting of Meriden Parish Council to transact the business shown on the Agenda below.
Date, Time and Venue: Monday 17 November 2025 at 7.30pm in the Pavilion, Meriden sports park.

Remote Access for Members of the Public: Microsoft Teams Meeting ID – 340 639 097 077 1
Passcode – 3KE9T8gN

AGENDA

122/2526 **Apologies and Acceptance of Apologies**

123/2526 **Declarations of Personal and Prejudicial Interest:** To receive declarations of interest from Councillors on items on the agenda, to receive written requests for dispensations for disclosable pecuniary interests (if any) and to consider any requests for dispensations as appropriate. Councillors are reminded that to ensure transparency and retain public confidence in the Council's decisions, they are required to keep their Register of Interests form up to date.

124/2526 **Co-option of a Parish Councillor:** To receive and consider a co-option application for a vacant Meriden Parish Councillor seat.

125/2526 **Public Participation:** Members of the public are welcome to address the Parish Council. Public participation will finish no later than 15 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance.

126/2526 **Minutes of the Ordinary Monthly Parish Council Meeting Held on 20 October 2025:** To approve and sign the minutes as a true and accurate record, and to receive an update on any issues not otherwise addressed.

127/2526 **Correspondence and Communication:** To hear about correspondence which has come to the Parish Council.

128/2526 **Ward Councillor Reports:** To receive any reports from Councillor Burrow, Councillor Delaney and Councillor Dicicco.

129/2526 **Meriden Parish Council Chair Report:** To receive an update from the Chair of Meriden Parish Council.

130/2526 **Meriden Parish Council Councillor Reports:** To hear any items of importance which Councillors may wish to raise.

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131/2526 **Planning Applications**: To receive the following planning applications and confirm recommendations; Appendix Two provides an update on previous applications since the last meeting. The Committee to refer to the made Meriden Neighbourhood Development Plan when determining a consultee response.

Reference	Expiry Date	Address	Proposal
PL/2025/01900/MINFHO	05/11/25	34 Strawberry Fields Meriden Solihull CV7 7SA	Single storey rear extension

132/2526 **Leys Lane Allotments:** To receive the costs associated with a decision to repair a redundant gate or remove the gate and plant hedging.

133/2526 **Management of the Sports Park Premises:** Clerk to provide:
(i) a monthly update on the management of the Premises
(ii) an update on the handover meetings with Meriden Sports Park Company
(iii) draft tender documentation for Council discussion.

134/2526 **Sports Park Business Plan:** To discuss the business plan to date and determine any further updates required.

135/2526 **Policy Adoption:** To approve and adopt an Accepting Donations Policy.

136/2526 **Tree Inspection Survey Fee:** To receive two quotations to undertake a tree survey on the Parish Council owned trees and appoint a contractor.

137/2526 **Christmas Lights:** To finalise all arrangements for the Christmas light switch on ceremony on 30 November 2025.

138/2526 **Edge Finance Software Upgrade:** To receive and approve the costs associated with an upgrade required to the finance package.

139/2526 **Unity Trust Bank Access:** The Council to:
(i) sign documentation to remove a former Councillor
(ii) approve name changes for two Councillors.

140/2526 **2026-2027 Budget:** To determine any amendments to the 2026-2027 draft budget and precept.

141/2526 **Monthly Finance Report:** In line with the Statement of Internal Control for Finance for the Parish Council, a bank reconciliation will be provided on the accounts for the month of October 2025 (Appendix One details the Cashbook summary from 1 April 2025).

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142/2526 **Finance**: To approve the following payments:

Main Account	Net	VAT	Total	Invoice No.
Parkway - allotment hedge cut	£750.00	£150.00	£900.00	21798
Parkway maintenance – October 2025 ground maintenance	£1,368.75	£273.75	£1,642.50	21809
Real Point Media – domain renewal September 2025 – September 2027	£50.00	£10.00	£60.00	13664
Lloyds credit card November 2025 – includes Remembrance Day supplies, mobile phone payments, NAS membership, safeguarding course and Warm Hub supplies	£260.34	£0.00	£260.34	02/11/25
Shelter Maintenance Limited – repair to Main Road bus shelter	£1,365.00	£273.00	£1,638.00	16864
SLCC annual membership	£240.00	£0.00	£240.00	MEM255716-1
WRCC – October 2025 Warm Hub Meals	£383.50	£76.70	£460.20	CFF4470
Hollywood Home Improvements – Remembrance signage	£120.00	£0.00	£120.00	202526
Hollywood Home Improvements – allotment clearance	£290.00	£0.00	£290.00	202527

**Please note that additional payments may be authorised on the evening following Councillors' decisions*

The following November 2025 payments are confidential to the Parish Council and not published in the agenda or minutes:

Clerk's November 2025 salary
Deputy Clerk's November 2025 salary
WMPF November 2025 pension contributions employer and employees
HMRC November 2025

The following monthly payment is paid to Unity Trust Bank:

Unity Trust Bank current account monthly fee	£6.00

143/2526 **Clerk's Report:** To hear of any developments since the last meeting.

144/2526 **Date and Time of the Next Full Ordinary Council Meeting:** To confirm the scheduled date and time of the December 2025 ordinary Parish Council meeting.

(Signature redacted for noticeboards and website)

Jenny McDougall
Clerk to Meriden Parish Council
Dated: 11 November 2025

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APPENDIX ONE

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/25 and 31/10/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Unity Trust Current Account	£490.27
Unity Trust Savings Account	£120,816.29
Total	£121,306.56

RECEIPTS	Net	Vat	Gross
Meriden Parish Council	£91,328.00	£0.00	£91,328.00
Total Receipts	£91,328.00	£0.00	£91,328.00

PAYMENTS	Net	Vat	Gross
Meriden Parish Council	£62,619.20	£4,652.18	£67,271.38
Total Payments	£62,619.20	£4,652.18	£67,271.38

Closing Balances

Ordinary Accounts

Unity Trust Current Account	£1,333.33
Unity Trust Savings Account	£144,029.85
	£145,363.18
Total	£145,363.18

Uncleared and Unpresented effects	£0.00

Statement Closing Balances

Ordinary Accounts

Unity Trust Current Account	£1,333.33
Unity Trust Savings Account	£144,029.85
Total	**£145,363.18**

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APPENDIX TWO

PL/2025/00999/ADV	Roundabout At Junction of Birmingham Road and Main Road, Meriden Solihull	Erect four identical, non-illuminated advertisement signs.	Awaiting SMBC Planning Committee decision as at 11/11/25
PL/2025/01171/MINFHO	261 Fillongley Road Meriden Solihull	Erection of single storey rear extension and front canopy.	Approved
PL/2025/01605/LBC	Brooklyn 97 Main Road Meriden CV7 7NL	Listed building consent to replace windows	Approved
PL/2025/01591/TPO	Carrolls Equestrian, Eaves Green Lane, Meriden	T1 Ash tree – crown lift to 5 metres and remove major deadwood over driveway. T2 Oak tree – crown reduce by 3 metres. T3 Oak tree – crown reduce by 3 metres and remove major deadwood.	Awaiting decision as at 11/11/25
PL/2025/01798/MINFHO	Swallowfield, Hampton Lane, Meriden	Extension to garage.	Approved
PAP/2025/0397	Stonebridge Golf Centre, Somers Road, Meriden (North Warks Council)	Installation of 4 x padel courts, court cover and associated infrastructure.	Awaiting decision as at 11/11/25
PL/2025/01696/PPFL	Unit 1 Flat Above Crest Pharmacy, The Green, Meriden	Two storey and single storey to form residential extension to the rear of Crest Pharmacy.	Awaiting decision as at 11/11/25