Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
Coventry
CV7 7SP

Finance, Governance and Personnel Committee

Notice of Meeting

You are duly summoned to attend the meeting of the Finance, Governance and Personnel Committee (FGP)
Venue: The Pavilion, Meriden Sports Park
Date and time: Monday 8 September 2025, 6.30pm
Microsoft Teams Meeting ID: 392 561 215 476 0 Passcode: EG3Do6Qs

AGENDA

15/2526 Apologies and Substitutions: To receive apologies and substitutions.

16/2526 Declarations of Personal or Prejudicial Interests: Councillors to declare any personal or prejudicial interests.

17/2526 Public Participation: Members of the public are welcome to address the Parish Council. Public participation will finish no later than 15 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance.

18/2526 Previous Minutes: To approve the minutes of the FGP Committee meeting held on 14 July 2025 as a true and accurate record.

FINANCE

19/2526 Budget Planning: To review a draft budget for the period April 2026 - March 2027 and a medium term forecast until 2030.

20/2526 Allotment Hedges: To review the maintenance contract and incorporate an external allotment hedge cut.

GOVERNANCE

21/2526 External Audit
To receive and accept the External Audit Report from Moore for the financial accounts from April 2024 - March 2025.

PERSONNEL

22/2526 Staff Appraisal and Pay Review
To schedule the Clerks annual appraisal and pay review. Due to the confidential nature of this item a resolution will be passed to exclude members of the public and press (Public Bodies [Admission to Meetings] Act 1960).

23/2526 Contracted Hours of Staff Members and Workload
Due to the confidential nature of this item a resolution will be passed to exclude members of the public and press (Public Bodies [Admission to Meetings] Act 1960).

24/2526 Date and Time of Next Meeting
The Committee to determine when to hold the next FGP meeting.

25/2526 Election of a Chair: To elect a Chair of the FGP committee for the period September 2025 to May 2026.

(signature redacted for website and noticeboards)

Jenny McDougall
Clerk to Meriden Parish Council
Date Signed: 02/09/2025