Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

Minutes of the Planning, Transport, Environment and Climate Change Committee held at 7.30pm on Thursday 3 July 2025 at The Pavilion, Meriden Sports Park.
Councillors Present: Cllr Eburne (Chair), Cllr Plant, Cllr Eggar and Cllr Marshall
Clerk: J. McDougall (Minutes)
Apologies: C. Cooper (Deputy Clerk)
Public Attendees: One member of the public

<table>
<tr><th>Min No.</th><th>Item</th><th>Action</th></tr>
<tr><td>01/2526
01/2526.1</td><td>Apologies and Substitutions
Cllr Murphy and Cllr Whitehead sent apologies as both Cllrs wanted to attend the meeting to pass on information.</td><td></td></tr>
<tr><td>02/2526
02/2526.1</td><td>Declarations of Personal or Prejudicial Interest
Cllr Plant declared an interest in Meriden Primary School.</td><td></td></tr>
<tr><td></td><td>Cllr Eggar arrived.</td><td></td></tr>
<tr><td>03/2526
03/2526.1

03/2526.2</td><td>Public Forum
A member of Meriden Primary school’s fund raising team confirmed the impact the cancellation of the summer fete will have upon the school; funds from the fete had been earmarked for the replacement of PE equipment. The school was not registered as a charity so cannot access some charitable grants. Cllrs referenced the Meriden Sports and Recreation Trust and recommended the PTA contact the Trust for assistance with sporting equipment.

The PTA were planning a Spring Ball and considering a scarecrow trail around the village in late September 2025. The committee confirmed they would be happy to assist with advertising a scarecrow trail.</td><td></td></tr>
<tr><td>04/2526
04/2526.1</td><td>Minutes of the Planning, Transport, Environment and Climate Change Committee held on Thursday 8 May 2025
The minutes were agreed to be an accurate record and signed by Cllr Eburne.

Proposed: Cllr Eburne , Seconded: Cllr Eggar</td><td></td></tr>
<tr><td>05/2526
05/2526.1</td><td>Planning Applications
<table>
<tr><td>PL/2025/01171/MINFHO</td><td>261 Fillongley Road
Meriden
Solihull</td><td>Erection of single storey rear extension and front canopy.</td><td>No comment</td></tr>
<tr><td>PL/2025/01155/PNCUDW</td><td>Hollyberry End Farm
Harvest Hill Lane
Meriden</td><td>Prior notification for a change of use from agricultural building to 1 No. dwelling.</td><td>Comment</td></tr>
</table></td><td></td></tr>
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Signed: Cllr Plant **Date: 04/09/2025**

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	PL/2025/01220/MINFHO	16 The Croft, Meriden, Solihull	Demolish existing conservatory. Single storey garage extension and conversion.	Comment	
05/2526.2	PL/2025/01155/PNCUDW (Hollyberry End Farm) – it was resolved to respond stipulating the Parish Council was not in favour of development within the green belt, the impact this development may have upon the character of the area, possible issues of contamination from agricultural waste, whether utilities were on site and the impact upon the area in providing these, and whether there was suitable vehicle access.				Clerk to action
05/2526.3	PL/2025/01220/MINFHO (16 The Croft) – The committee had no objection providing the development was in keeping with the character of the area and overdevelopment of the plot did not take place.				Clerk to action
06/2526	**Flower Planter Audit**				
06/2526.1	The committee received the audit on the condition of the flower planters and recommended broken planters should be removed and not immediately placed.				
06/2526.2	The committee requested all planters are photographed and mapped and would review the locations of planters at the next PTEC committee meeting. It was noted that painted galvanised steel planters may be more suitable.				
06/2526.3	The planter outside St Laurence Church is falling apart. Clerk to write to the Church to advise the Parish Council can remove it but will not replace the planter or replant flowers in this location. **All in favour of the above recommendations.**				Clerk to action
07/2526	**Flower Planters**				
07/2526.1	The village flower planters have been planted and Parkway confirmed some of the overgrown vegetation in the planters would be reduced.				
08/2526	**Fillongley Road – Proposed Zebra Crossing and Road Safety Improvement Work**				
08/2526.1	The Committee discussed the SMBC consultation being held for the proposed Zebra crossing works on Fillongley Road which included a new crossing near Maxstoke Lane and the existing crossing near the school to be humped. **All in favour of the road safety improvement works.**				
08/2526.2	SMBC had previously referred to a crossing refuge on Fillongley Road near the school. Clerk to contact SMBC to obtain an update on any works planned.				Clerk to action

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09/2526 09/2526.1	**Meriden Primary School Summer Fete** The school summer fete has been cancelled by Meriden primary school due to the recent school closure impacting arrangement time.	
10/2526 10/2526.1 10/2526.2 10/2526.3	**Meriden Primary School** Meriden Primary school was closed for six school days in June/July due to the problems with the ceiling and the site being deemed unsafe. Children could access the sports park for two days with teaching staff and SMBC paid for school trips on three days. It was noted that children with SEN may have found the school closure and lack of routine exceptionally difficult, and free school meals had been impacted. Parents had also paid for clubs and wraparound care that could not be accessed due to the school closure. The ceiling had been repaired and a survey carried out. An air quality test was carried out, along with cleansing of the school, and the site was deemed safe for children to return. Concerns were expressed at a lack of investment in the school. Cllr Plant had drafted a letter to SMBC regarding the lack of investment in the school and lack of funding, acknowledging that the Parish Council had given CIL funds to the school on two occasions. It was agreed that the Board of Governors and Head Teacher would be invited to attend a meeting with the Parish Council to discuss the maintenance issues and any support they would like from the Parish Council in lobbying SMBC, before the Parish Council wrote to SMBC. **All in favour.**	Clerk to action
11/2526 11/2526.1 11/2526.2 11/2526.3	**Review of Noticeboards** The noticeboard outside the Doctor's surgery on Main Road had been removed and would not be replaced due to its proximity to the noticeboard by the duck pond. Costs were provided for the purchase of a noticeboard in the Sports Park and also for replacing the old wooden noticeboard in Millisons Wood with a metal board. SMBC had confirmed the Parish Council could remove and install a metal noticeboard in the same location in Millisons Wood. The committee requested costs for a fence mounted noticeboard at the Sports Park and Parish noticeboard costings would be reviewed at the September 2025 PTEC committee meeting.	Clerk to action
12/2526 12/2526.1	**Correspondence** Correspondence was received querying the construction funds spent by SMBC in 2024 on renovating a vacant building on the Meriden Primary school site used by a private company for childcare, and whether these funds were taken	Clerk to action

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	from the school's improvement budget. Clerk to discuss this matter with the Chair of the School Governors.	
12/2526.2	A resident reported that there had been a change to the road lane layout on Stonebridge Island and the white lining was not clearly marking the lane changes. The committee noted that this was outside of the Parish area and concerned residents should contact SMBC.	
12/2526.3	An email regarding a housing development lettings policy was received. Clerk to respond confirming the policy was to use SMBC's housing waiting list.	Clerk to action
12/2526.4	Dark Green Group had confirmed it would hold a public consultation in Meriden regarding a future application for an anaerobic digestion plant in Berkswell; the Clerk would contact the Group for a date.	Clerk to action
13/2526	**Councillor Reports**	
13/2526.1	Cllr Plant advised the Primary school football team coaches had queried whether they could use the Sports grounds; Cllr Plant would advise the coaches to contact the Meriden Sports Park Company.	
13/2526.2	Cllr Eburne commented on the volume of overhanging vegetation in the Parish. The Clerk would report the vegetation to SMBC if specific locations were identified.	
14/2526	**Clerk's Report**	
14/2526.1	SMBC notified the Parish Council that a CIL payment of £2,361.24 would be transferred on 3 July 2025.	
14/2526.2	Hollywood Home Improvements had visited the bus stop opposite the Dr. surgery and will be providing a quotation for the repair required.	
14/2526.3	Hollywood Home Improvements will be providing a quotation to change the water troughs at the allotment into water taps.	
14/2526.4	The Deputy Clerk had requested SMBC undertake a hedge cut on Leys Lane.	
14/2526.5	Leys Lane allotments had three vacant plots. Parkway had been instructed to cut the grass on the vacant allotments until tenants could be sought.	
14/2526.6	The 80th anniversary of VJ Day will be commemorated in the UK on 15 August 2025; the PTEC committee confirmed that a formal event would not be arranged by the Parish Council, but the commemoration would be acknowledged using the Council's social media.	

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15/2526 15/2526.1	**Date and Time of the next Planning, Transport, Environment and Climate Change Committee Meeting** The next PTEC Committee meeting was scheduled to take place on Thursday 4 September 2025 at 7.30pm in the Sports Pavilion.	

Meeting closed at 21.23pm.

Signed: Cllr Plant **Date: 04/09/2025**