Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
Coventry
CV7 7SP

Finance, Governance and Personnel Committee

Notice of Meeting

You are duly summoned to attend the meeting of the Finance, Governance and Personnel Committee (FGP)
Venue: The Pavilion, Meriden Sports Park
Date and time: Monday 14 July 2025, 6.30pm
Microsoft Teams Meeting ID: 346 433 602 350 3 Passcode: 39QK3Dp7

AGENDA

01/2526 Apologies and Substitutions: To receive apologies and substitutions.

02/2526 Declarations of Personal or Prejudicial Interests: Councillors to declare any personal or prejudicial interests.

03/2526 Public Participation: Members of the public are welcome to address the Parish Council. Public participation will finish no later than 15 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance.

04/2526 Previous Minutes: To approve the minutes of the FGP Committee meeting held on 28 April 2025 as a true and accurate record.

FINANCE

05/2526 Quarter One Financial Report
To receive the Q1 report detailing income and expenditure for the period 1 April 2025 to 30 June 2025.

06/2526 Quotations for Legal Advice and Correspondence from MS&RT
(i) To discuss correspondence from Meriden Sports and Recreation Trust (MS&RT) regarding the payment of legal advice to permit MS&RT to issue payments to the Parish Council for the future funding of the Sports Park.
(ii) The Committee to discuss the three quotations obtained by the Parish Council for legal advice regarding the future funding of the Sports Park.

07/2526 Allotment Hedges
To discuss correspondence confirming SMBC will not cut the Leys Lane hedge bordering the allotments and the cost implication for Meriden Parish Council.

GOVERNANCE

08/2526 Internal Audit
To receive and accept the Internal Audit Report from Mr. W. Robinson for the period 2024-2025.

09/2526 Sports Park Future Management Communication
To discuss methods to inform or consult with residents on the Parish Council's future plan to manage the Sports Park and Pavilion it legally owns.

10/2526 Increased Consultation with Residents
To discuss the future opportunities for engagement with residents agreed in the April 2025 FGP meeting and agree the actions to undertake.

11/2526 Compassionate/Bereavement Policy
To discuss the creation of a policy detailing compassionate or bereavement leave.

PERSONNEL

12/2526 Staff Appraisal and Pay Review
Due to the confidential nature of this item a resolution will be passed to exclude members of the public and press (Public Bodies [Admission to Meetings] Act 1960).

13/2526 Staff Planned Absence and Operational Support
Due to the confidential nature of this item a resolution will be passed to exclude members of the public and press (Public Bodies [Admission to Meetings] Act 1960).

14/2526 Date and Time of Next Meeting
The Committee to determine when to hold the next FGP meeting.

(signature redacted for website and noticeboards)

Jenny McDougall
Clerk to Meriden Parish Council
Date Signed: 09/07/2025