Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

NOTICE OF MERIDEN PARISH COUNCIL MEETING

To: All Members of Meriden Parish Council
You are duly summoned to attend the ordinary meeting of Meriden Parish Council to transact the business shown on the Agenda below.
Date, Time and Venue: Monday 16 June 2025 at 7.30pm in the Pavilion, Meriden sports park.

Remote Access for Members of the Public: Microsoft Teams Meeting ID – 365 610 516 192
Passcode – PHq2JJ

AGENDA

23/2526 **Apologies and Acceptance of Apologies**

24/2526 **Declarations of Personal and Prejudicial Interest:** To receive declarations of interest from Councillors on items on the agenda, to receive written requests for dispensations for disclosable pecuniary interests (if any) and to consider any requests for dispensations as appropriate. Councillors are reminded that to ensure transparency and retain public confidence in the Council's decisions, they are required to keep their Register of Interests form up to date.

25/2526 **Public Participation:** Members of the public are welcome to address the Parish Council. Public participation will finish no later than 15 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance.

26/2526 **Minutes of the Ordinary Monthly Parish Council Meeting Held on 19 May 2025:** To approve and sign the minutes as a true and accurate record, and to receive an update on any issues not otherwise addressed.

27/2526 **Minutes of the Annual Parish Council Meeting Held on 19 May 2025:** To approve and sign the minutes as a true and accurate record.

28/2526 **Correspondence and Communication:** To hear about correspondence which has come to the Parish Council.

29/2526 **Ward Councillor Reports:** To receive any reports from Councillor Burrow, Councillor Delaney and Councillor Dicicco.

30/2526 **Meriden Parish Council Chair Report:** To receive an update from the Chair of Meriden Parish Council.

31/2526 **Meriden Parish Council Councillor Reports:** To hear any items of importance which Councillors may wish to raise.

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32/2526 **Meriden NDP Review:** The Parish Council to provide an update on a review of the Plan.

33/2526 **Management of the Sports Park Premises:** The Parish Council to establish a working party for the Sports Park.

34/2526 **Memorial Bench:** To discuss a request from a member of the public to fund a memorial bench inside the Sports Park.

35/2526 **Quarry Liaison Meetings:** The Parish Council to determine a representative to attend the meetings.

36/2526 **Meriden Primary School Summer Fete:** The Parish Council to finalise plans for volunteering at the Summer Fete.

37/2526 **Leys Lane Allotments:**

i. The Parish Council to discuss providing an allotment plot to Mill House School
ii. The Parish Council to discuss heras fencing being used on allotment plots
iii. The Parish Council to discuss an outcome of an allotment inspection
iv. Removal of a shed not located on a plot

38/2526 **Quarry Liaison Meetings:**
The Parish Council to decide on a representative to attend the Quarry Liaison Meetings.

39/2526 **Planning Applications:**
To receive the following planning applications and confirm recommendations.

Reference	Expiry Date	Address	Proposal
PL/2025/00999/ADV	23/06/2025	Roundabout At Junction Of Birmingham Road And Main Road And Hampton Lane Birmingham Road Meriden Solihull	Erect four identical, non-illuminated advertisement signs.
PL/2025/01096/MINFHO	25/06/2025	59 Strawberry Fields, Meriden, Solihull	Demolition of existing sun room and replacement rear single storey extension.

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PL/2025/01036/TCA	30/06/2025	St Laurence Church, Church Lane, Meriden, Solihull	Yew tree T1- Remove Dadwood and Prune lateral limbs, by approximately 1-2m, lower east side of the crown in order to clear the church building by 2m.

40/2526 **Monthly Finance Report:** In line with the Statement of Internal Control for Finance for the Parish Council, a bank reconciliation will be provided on the accounts from 1 April 2025 to 31 May 2025 (Appendix A details the Cashbook summary from 1 April 2025).

41/2526 **Finance**: To approve the following payments:

Main Account	**Net**	**VAT**	**Total**	**Invoice No.**
Parkway maintenance – May 2025 ground maintenance and additional watering of planters.	£1568.75	£313.75	£1882.50	21188
Lloyds credit card June 2025 – includes defib pads	£166.95	£0.00	£166.95	02/06/25
Hollywood Home Improvements – bus stop repair and allotment water repair	£625.00	£0.00	£625.00	202512
W. Robinson – internal audit	£291.00	£0.00	£291.00	Mer. PC 002
Solihull Council - Christmas lights 2025	£6793.00	£1358.60	£8151.60	658746
Edge IT Systems – set up of Cllr email address	£34.00	£6.80	£40.80	38648
Meriden Magazine Summer 2025	£200.00	£0.00	£200.00	31/05/25
WRCC – warm hub meals May 2025	£364.00	£72.80	£436.80	CFF3710
NALC Training Course – Cllr Hughes	£35.00	£7.00	£42.00	INV-00400

**Please note that additional payments may be authorised on the evening following Councillors' decisions*

The following June 2025 payments are confidential to the Parish Council and not published in the agenda or minutes:

Clerk's June 2025 salary -
Deputy Clerk's June 2025 salary -
WMPF June 2025 pension contributions employer and employees -
HMRC June 2025 payments -

The following monthly payment is paid to Unity Trust Bank:

Unity Trust Bank current account monthly fee	£6.00

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42/2526 **Clerk's Report:** To hear of any developments since the last meeting.

43/2526 **Date and Time of the Next Committee Meetings:** To confirm the scheduled date and time of the July 2025 Planning, Transport, Environment and Climate Change committee meeting and the Finance, Governance and Personnel committee meeting.

44/2526 **Date and Time of the Next Full Ordinary Council Meeting:** To confirm the scheduled date and time of the July 2025 ordinary Parish Council meeting.

Signature redacted for website and noticeboards

Chloe Cooper
Deputy Clerk to Meriden Parish Council

Dated: 10 June 2025

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APPENDIX A

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/25 and 31/05/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Unity Trust Current Account	£490.27
Unity Trust Savings Account	£120,816.29
Total	£121,306.56

RECEIPTS	Net	Vat	Gross
Meriden Parish Council	£48,085.06	£0.00	£48,085.06
Total Receipts	£48,085.06	£0.00	£48,085.06

PAYMENTS	Net	Vat	Gross
Meriden Parish Council	£16,049.56	£658.85	£16,708.41
Total Payments	£16,049.56	£658.85	£16,708.41

Closing Balances

Ordinary Accounts

Unity Trust Current Account	£1,645.24
Unity Trust Savings Account	£151,037.97
	£152,683.21
Total	£152,683.21

Uncleared and Unpresented effects

Statement Closing Balances

Ordinary Accounts

Unity Trust Current Account	£1,645.24
Unity Trust Savings Account	£151,037.97
Total	£152,683.21