Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

Minutes of the Planning, Transport, Environment and Climate Change Committee held at 7.30pm on Thursday 6 February 2025 at The Pavilion, Meriden Sports Park.
Councillors Present: Cllr Eggar (Chair), Cllr Eburne and Cllr Plant
Clerk: J. McDougall
Deputy Clerk: C. Cooper (minutes)
Apologies: Cllr Dicicco
Public Attendees: None

<table>
<tr><th>Min No.</th><th>Item</th><th>Action</th></tr>
<tr><td>122/24
122.1/24</td><td>Apologies and Substitutions
Apologies received from Cllr Dicicco.</td><td></td></tr>
<tr><td>123/24
123.1/24</td><td>Declarations of Personal or Prejudicial Interest
Cllr Eggar declared an interest in the Meriden Sports Park Company.</td><td></td></tr>
<tr><td>124/24
124.1/24</td><td>Public Forum
No members of the public present.</td><td></td></tr>
<tr><td>125/24

125.1/24</td><td>Minutes of the Planning, Transport, Environment and Climate Change Committee held on 9 January 2025
The minutes were agreed to be a true and accurate record and signed by Cllr Eggar.

Proposed: Cllr Eggar , Seconded: Cllr Plant</td><td></td></tr>
<tr><td>126/24
126.1/24</td><td>Planning Applications
<table>
<tr><td>PL/2025/00102/MINFHO</td><td>16 Arden Close, Meriden, CV7 7NS</td><td>Ground floor side and rear extension</td><td>Comment (see below)</td></tr>
<tr><td>PL/2024/02983/PNCUDW</td><td>Berryfields Farm, Berkswell Road, Meriden, Solihull</td><td>Prior notification for change of use from agricultural building to 1 No. dwelling</td><td>Comment (see below)</td></tr>
</table>
126.2/24 Cllr Eburne queried whether she was permitted an input on application PL/2025/00102/MINFHO due to proximity of residence. The Clerk confirmed a declaration was not required as Cllr Eburne was not an immediate neighbour and Cllr Eburne confirmed she was able to provide an unbiased view

126.3/24 PL/2025/00102/MINFHO – Cllrs raised a query regarding the boundary and whether sufficient space had been left around the proposed extension for privacy</td><td>Clerk to inform SMBC</td></tr>
</table>

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	of neighbours. Cllrs also queried fire safety regulations with regards to exiting the building.	
126.4/24	PL/2024/02983/PNCUDW – Cllrs raised a number of questions regarding whether the building would be used for commercial or domestic purposes, access to the dwelling, the removal of waste from the site and whether a new tarmac or concrete road was required.	Clerk to inform SMBC
127/24	**Leys Lane Allotments**	
127.1/24	A tree, located outside the Parish Council allotments, had recently fallen onto the ground immediately adjacent to the allotments; the area was managed by Trinity Estates. The Clerk had contacted Trinity Estates regarding the tree and other dead trees on their land but had not received a reply. The Clerk had also contacted the company that were contracted to maintain the area. The company were aware of the fallen tree and were awaiting instruction from Trinity Estates.	
127.2/24	The Clerk updated a PTEC action grid with the following points: - Allotment inspections to commence in April. - Parkway have planted whips at the allotment. - Awaiting a commencement date for completion of a new allotment path. - Clerk to investigate pallets/logs stacked in a tree at the allotments.	Clerk to action
128/24	**Emergency Planning Policy**	
128.1/24	Cllr Plant provided a detailed update on the Emergency Planning Policy and raised the inclusion or removal of telephone contact numbers for some organisations. A need to contact potential alternative places of safety to confirm they are willing to participate in the Policy was also raised. The Clerk confirmed permission should be sought from organisations to confirm they are willing to have their details included in the Policy. Gaining permission also applied to companies or entities whose telephone and email contacts are listed in the Policy.	Clerk to action
128.2/24	Cllr Plant queried whether the Parish Council had an Emergency Committee. An Emergency Committee was not in place and Cllrs would assemble urgent meetings if required.	
128.3/24	The PTEC Committee thanked Cllr Plant for the work to date on the Policy.	
129/24	**Housing Development Off Maxstoke Lane (PL/2022/02282/PPFL)**	Clerk to inform SMBC and Keon Homes
129.1/24	The PTEC Committee confirmed there was no objection to the proposed street names of Marlbrook Road and Segraves Avenue chosen by Keon Homes for the housing development off Maxstoke Lane.	
130/24	**Parking and Traffic Outside the Primary School**	
130.1/24	Cllr Plant confirmed he had arranged a meeting with the Headteacher of Meriden	

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	Primary School; all Cllrs were welcome to attend the meeting. The meeting will discuss ideas regarding buses to and from the school and parking concerns.	Cllr Plant to action
130.2/24	Cllr Eggar offered to volunteer outside of the School to note down registration plates of dangerously parked vehicles. The Clerk advised this type of activity should be completed with a Police Officer present.	
130.3/24	Cllrs confirmed the implementation of a speed bump on the Zebra crossing by the school was being progressed by Solihull Council using the HS2 fund.	
130.4/24	Cllrs suggested asking SMBC to complete a parking review, and for the school to issue a survey to parents asking where children were travelling from and how they get to School. This may help understand the needs for parking and bus provision.	Clerk to discuss with SMBC
131/24	**Community Events**	
131.1/24	The Deputy Clerk discussed different options on future community events, including the costs and feasibility of a number of events. Cllrs agreed on an Outdoor Cinema experience and reviewed the costs as follows: Option 1 - prices commencing at £1,495.00 plus VAT Option 2 - prices commencing at £1,250.00 plus VAT Option 3 - the cinema hire company would provide a quotation once specifics on the event were available The Committee requested further information was obtained from Outdoor Cinema (option 2) and the Clerk would request a meeting.	Clerk to action
131.2/24	The Committee suggested holding the event at the beginning of July, preferably on a Saturday, depending on availability of the grounds. A food truck could be positioned in the car park. Cllrs confirmed it could be a paid ticketed event; £3.00 per ticket or a family of four for £10.00.	PTEC Committee to action
132/24	**Correspondence**	
132.1/24	The Parish Council had received plans for the layout of dwellings at the Maxstoke Lane development. The Committee requested clarification on how many parking spaces had been allocated per dwelling and whether space was allocated for overflow parking. The Committee also queried whether EV chargers for the site could impact the local grid. The balancing pond will be turned into a nature pond and confirmation was required on who will maintain the balancing pond	Clerk to action
132.2/24	An allotment tenant confirmed they would terminate their allotment agreement should the Parish Council increase the fee to £55.00 per plot in March 2025, as previously advised.	
132.3/24	The condition of a bus shelter on Main Road (next to Old Road), was raised by a	

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	resident; the Deputy Clerk would take pictures and report back.	Deputy Clerk to action
132.4/24	Two road signs have been knocked over. One sign is on the Fillongley Road past the School as you are leaving the village. The other sign is at the start of the Fillongley Road next to the roundabout.	Clerk to inform SMBC
132.5/24	A tree had reportedly fallen down on Showell Lane which was still partially obstructing the pavement. Pictures need to be taken and reported to SMBC.	Clerk to action
133/24	**Councillor Reports**	
133.1/24	To receive any verbal updates from Councillors on matters since the last meeting.	
133.2/24	Cllr Eburne recently had a meeting with the Head of Highways at SMBC and requested a statement to publish regarding the speed cameras. The cameras have the technology to pick up speeds throughout the entire course of cameras. The speed bump installation on the Fillongley Road is being presented at the Cabinet Meeting in March / April utilising the HS2 budget.	
133.3/24	The Parish Council requested a review, to be completed by SMBC, to determine the need for a pedestrian crossing on the Fillongley Road, near to the shops. This must be completed at peak times whilst the traffic is at its busiest.	Chair to progress with SMBC Highways
133.4/24	SMBC confirmed they are not monitoring the traffic on Alspath Road. Cllrs were disappointed with the response as the road does seem to be used more frequently as a result of the Leys Lane closure, and parking can be problematic. Residents have been responding to the Leys Land closure consultation, therefore SMBC should have a wide range of views when making the decision on whether the road closure should become permanent.	
133.5/24	Cllrs queried whether the speed cameras would show HGVs usage in the village. The Clerk confirmed this data would not be shared, if available, due to data protection. The Quarries would need to be approached to ask if they would share any speeding fines issued, if the Parish Council wanted to explore this further.	
133.6/24	Concerns regarding dogs had been raised. A recent incident of a dog that had escaped from a property and was on the road was discussed, along with another dog that could potentially escape through fencing. The Committee agreed the Clerk should write to SMBC as a matter of safety to highlight the dogs in question.	
133.7/24	Two poppies remain on the lampposts, these will need collecting.	Clerk to action
133.8/24	A resident has contacted a Cllr directly regarding the speed cameras and changes to speed after the last Parish Council meeting. The Clerk confirmed	

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	information regarding the history of speed changes on the Birmingham Road were detailed on the website.	
133.9/24	Cllrs requested the pavement along Main Road leading to the doctors be reviewed with the hope of having it retarmacked.	Clerk to action
134/24	**Clerk's Report**	
134.1/24	A remote meeting was scheduled with Avon Planning Consultants on Wednesday 12 February 2025 at 6pm; all Cllrs and some residents who participated in the development of the current NDP had been invited. Cllr Eburne offered to Chair the meeting. Clerk to issue a brief agenda. The Clerk asked if the Cllrs would like to raise anything at the meeting. Cllrs would like to raise the following - The need for more bungalows - Parking - Whether sites for potential development needed to be identified - 5G coverage - Infrastructure improvements - EV chargers	
134.2/24	SMBC confirmed they will meet with the Clerk to discuss the culvert by Main Road, however a meeting date has not yet been set.	
134.3/24	The Clerk briefly mentioned the Sports Park and The Green signage. Cllrs need to start thinking about what information should be included on both signs.	
135/24	**Date and Time of the next Planning, Transport, Environment and Climate Change Committee Meeting**	
135.1/24	It was resolved that the next meeting would be held on Thursday 6th March at 7:30pm.	

Meeting closed at 21:28pm.

Signed: Cllr Eggar **Date: 06 February 2025**