Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

NOTICE OF MERIDEN PARISH COUNCIL MEETING

To: All Members of Meriden Parish Council
You are duly summoned to attend the ordinary meeting of Meriden Parish Council to transact the business shown on the Agenda below.
Date, Time and Venue: Monday 17 March 2025 at 7.30pm in the Pavilion, Meriden sports park.

Remote Access for Members of the Public: Microsoft Teams Meeting ID – 365 610 516 192
Passcode – PHq2JJ

AGENDA

208/24 **Apologies and Acceptance of Apologies**

209/24 **Declarations of Personal and Prejudicial Interest:** To receive declarations of interest from Councillors on items on the agenda, to receive written requests for dispensations for disclosable pecuniary interests (if any) and to consider any requests for dispensations as appropriate. Councillors are reminded that to ensure transparency and retain public confidence in the Council's decisions, they are required to keep their Register of Interests form up to date.

210/24 **Public Participation:** Members of the public are welcome to address the Parish Council. Public participation will finish no later than 15 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance.

211/24 **Minutes of the Ordinary Monthly Parish Council Meeting Held on 17 February 2025:** To approve and sign the minutes as a true and accurate record, and to receive an update on any issues not otherwise addressed.

212/24 **Correspondence and Communication:** To hear about correspondence which has come to the Parish Council.

213/24 **Ward Councillor Reports:** To receive any reports from Councillor Burrow, Councillor Delaney and Councillor Dicicco.

214/24 **Meriden Parish Council Chair Report:** To receive an update from the Chair of Meriden Parish Council.

215/24 **Meriden Parish Council Councillor Reports:** To hear any items of importance which Councillors may wish to raise.

216/24 **Planning, Transport, Environment and Climate Change Committee (PTEC):** To receive the minutes from the PTEC committee meeting held on 6 March 2025 and accept all recommendations.

Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

217/24 **Solihull Council's Local Plan:** To receive an update from the Chair of the Parish Council on the recent call for sites exercise and timescales.

218/24 **Meriden NDP Review:** The Council to determine whether to undertake a full review of the Plan and apply for grant funding.

219/24 **Management of the Sports Park Premises:** The Clerk to provide an update from the Meriden Sports Park Company on the operation of the Premises. The Parish Council to establish a working party for the Sports Park.

220/24 **Parking Outside Meriden Primary School:** To receive an update from Cllr Plant on the suggestion of a walking bus and explore potential funding.

221/24 **Financial Risk Assessment:** To review and adopt an updated financial risk assessment.

222/24 **Grant Applications/CIL Funds:** To receive information on requests for grants and discuss a request from the primary school using CIL funds.

223/24 **Christmas Light Features:** To approve the purchase of four new light features and their locations.

224/24 **Community Events:** Cllr Eggar to provide an update on a potential summer 2025 community event.

225/24 **Meriden Heath Oil Painting:** To discuss suitable locations to hang the oil painting.

226/24 **Monthly Finance Report:** In line with the Statement of Internal Control for Finance for the Parish Council, a bank reconciliation will be provided on the accounts from 1 April 2024 to 28 February 2025 (Appendix A details the Cashbook summary from 1 April 2024).

227/24 **Finance**: To approve the following payments:

Main Account	**Net**	**VAT**	**Total**	**Invoice No.**
Parkway maintenance – February 2025 ground maintenance	£1248.75	£249.75	£1498.50	20861
Parkway maintenance – March 2025 ground maintenance	£1248.75	£249.75	£1498.50	20862
Parkway allotment path	£4980.00	£996.00	£5976.00	20825
Parkway vegetation allotment site	£600.00	£120.00	£720.00	20826
Lloyds credit card March 2025	£316.12	£0.00	£316.12	
Clerk –homeworking allowance, mileage and expenses	£345.15	£0.00	£345.15	
Deputy Clerk –homeworking allowance	£204.00	£0.00	£204.00	
Cllr Eburne Chair's allowance Q4	£375.00	£0.00	£375.00	

Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

Cllr Whitehead Vice Chair's allowance Q4	£125.00	£0.00	£125.00	
Cllr Hughes FGP Chair's allowance Q4	£125.00	£0.00	£125.00	
Meriden Mag spring 2025 edition	£200.00	£0.00	£200.00	6844
N M Signs Limited – allotment signage	£460.00	£92.00	£552.00	55978
Warm hub expenses R. Weaver	£5.87	£0.67	£6.54	
WRCC – warm hub meals February 2025	£314.17	£62.83	£377.00	CFF3255

**Please note that additional payments may be authorised on the evening following Councillors' decisions*

The following March 2025 payments are confidential to the Parish Council and not published in the agenda or minutes:

Clerk's March 2025 salary -
Deputy Clerk's March 2025 salary -
WMPF March 2025 pension contributions employer and employees -
HMRC March 2025 payments -

The following monthly payment is paid to Unity Trust Bank:

Unity Trust Bank current account monthly fee	£6.00

228/24 **Clerk's Report:** To hear of any developments since the last meeting.

229/24 **Date and Time of the Next Full Ordinary Council Meeting:** To confirm the scheduled date and time of the May 2025 ordinary Parish Council meeting.

230/24 **Annual Meeting:** To confirm the date and time of the Annual Meeting of Meriden Parish Council in May 2025.

(signature redacted for website and noticeboards)

Jennifer McDougall
Clerk to Meriden Parish Council

Dated: 12 March 2025

Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

APPENDIX A

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/24 and 28/02/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Unity Trust Current Account	£10,937.92
Unity Trust Savings Account	£158,105.33
Total	£169,043.25

RECEIPTS	Net	Vat	Gross
Meriden Parish Council	£87,839.50	£0.00	£87,839.50
Total Receipts	£87,839.50	£0.00	£87,839.50

PAYMENTS	Net	Vat	Gross
Meriden Parish Council	£109,463.18	£9,047.50	£118,510.68
Total Payments	£109,463.18	£9,047.50	£118,510.68

Closing Balances

Ordinary Accounts

Unity Trust Current Account	£5,900.85
Unity Trust Savings Account	£132,471.22
	£138,372.07
Total	£138,372.07

Uncleared and Unpresented effects

Statement Closing Balances

Ordinary Accounts

Unity Trust Current Account	£5,900.85
Unity Trust Savings Account	£132,471.22
Total	£138,372.07