Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
Coventry
CV7 7SP

Finance, Governance and Personnel Committee

Notice of Meeting

You are duly summoned to attend the meeting of the Finance, Governance and Personnel Committee (FGP)
Venue: The Pavilion, Meriden Sports Park
Date and time: Monday 10 February 2025, 6.30pm
Microsoft Teams Meeting ID: 372 744 195 882 Passcode: FB2nD3Tq

AGENDA

72/24 **Apologies and Substitutions:** To receive apologies and substitutions.

73/24 **Declarations of Personal or Prejudicial Interests:** Councillors to declare any personal or prejudicial interests.

74/24 **Public Participation:** Members of the public are welcome to address the Parish Council. Public participation will finish no later than 15 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance.

75/24 **Previous Minutes:** To approve the minutes of the FGP Committee meeting held on 6 January 2025.

FINANCE

76/24 **2024 – 2025 Asset Register**
The Committee to continue compiling an accurate asset register for all Parish Council assets, ahead of the 2024 – 2025 audit procedures.

77/24 **Increased Consultation with Residents**
To continue the discussion on ways in which to engage with residents regarding the Parish Council finances.

78/24 **Neighbourhood Development Plan Grant**
To receive information on the grant award by Groundwork (Locality) and its conditions of use.

79/24 **Meriden Warm Hub Grant**
To receive information on a grant awarded to the Meriden Warm Hub and its conditions of use.

GOVERNANCE

80/24 **Internal Audit**
To appoint Mr. W. Robinson as the internal auditor for the 2024-2025 financial year.

81/24 Local Council Silver Award Scheme
To receive an update from the Clerk on the scheme.

PERSONNEL

82/24 Annual Leave
To receive an update from the Clerk and Deputy Clerk on annual leave to be taken before the end of the financial year.

83/24 Date and Time of Next Meeting
The Committee to determine when to hold the next FGP meeting.

(signature redacted for website and noticeboard)

Jenny McDougall
Clerk to Meriden Parish Council
Date Signed: 04/02/2025