Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

NOTICE OF MERIDEN PARISH COUNCIL MEETING

To: All Members of Meriden Parish Council
You are duly summoned to attend the ordinary meeting of Meriden Parish Council to transact the business shown on the Agenda below.
Date, Time and Venue: Monday 17 February 2025 at 7.30pm in The Pavilion, Meriden Sports park.

Remote Access for Members of the Public: Microsoft Teams Meeting ID – 365 610 516 192
Passcode – PHq2JJ

AGENDA

188/24 **Apologies and Acceptance of Apologies**

189/24 **Declarations of Personal and Prejudicial Interest:** To receive declarations of interest from Councillors on items on the agenda, to receive written requests for dispensations for disclosable pecuniary interests (if any) and to consider any requests for dispensations as appropriate. Councillors are reminded that to ensure transparency and retain public confidence in the Council's decisions, they are required to keep their Register of Interests form up to date.

190/24 **Public Participation:** Members of the public are welcome to address the Parish Council. Public participation will finish no later than 15 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance.

191/24 **Minutes of the Ordinary Monthly Parish Council Meeting Held on 20 January 2025:** To approve and sign the minutes as a true and accurate record, and to receive an update on any issues not otherwise addressed.

192/24 **Correspondence and Communication:** To hear about correspondence which has come to the Parish Council.

193/24 **Ward Councillor Reports:** To receive any reports from Councillor Burrow, Councillor Delaney and Councillor Dicicco.

194/24 **Meriden Parish Council Chair Report:** To receive an update from the Chair of Meriden Parish Council.

195/24 **Meriden Parish Council Councillor Reports:** To hear any items of importance which Councillors may wish to raise.

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196/24 **Planning, Transport, Environment and Climate Change Committee (PTEC):** To receive the minutes from the PTEC committee meeting held on 6 February 2025 and accept all recommendations.

197/24 **Finance, Governance and Personnel Committee (FGP):** To receive the minutes from the FGP committee meeting held on 10 February 2025 and accept all recommendations.

198/24 **Meriden Sports and Recreation Trust and Meriden Sports Park Company Meeting:** The Chair of the Parish Council to provide an update on a tripartite meeting held on 28 January 2025.

199/24 **Management of the Sports Park Premises:** The Clerk to provide an update from the Meriden Sports Park Company on operation of the Premises. The Parish Council to establish a working party for the Sports Park.

200/24 **Neighbourhood Development Plan (NDP):** To receive an update from a meeting held with Avon Planning on 12 February 2025 to discuss a review of the NDP.

201/24 **Grant Award Policy:** To adopt an updated policy.

202/24 **Safeguarding Policy:** To approve amendments to the previously adopted policy.

203/24 **Equality and Diversity Policy:** To adopt an updated policy.

204/24 **Monthly Finance Report:** In line with the Statement of Internal Control for Finance for the Parish Council, a bank reconciliation will be provided on the accounts from 1 April 2024 to 31 January 2025 (Appendix A details the Cashbook summary from 1 April 2024).

205/24 **Finance**: To approve the following payments:

Main Account	**Net**	**VAT**	**Total**	**Invoice No.**
Parkway Maintenance – January 2025 ground maintenance	£1248.75	£249.75	£1498.50	20753
Lloyds credit card February 2025	£465.00	£0.00	£465.00	
Meriden Village Hall Assembly	£37.50	£0.00	£37.50	
Edge Finance Package 27/02/25 - 26/02/26	£329.00	£65.80	£394.80	38359
Edge IT Support Contract 26/04/25 to 25/04/26	£334.00	£ 66.80	£400.80	38393
J. Barber Warm Hub reimbursement	£18.95	£0.00	£18.95	

**Please note that additional payments may be authorised on the evening following Councillors' decisions*

The following February 2025 payments are confidential to the Parish Council and not published in the agenda or minutes:

Clerk's February 2025 salary

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Deputy Clerk's February 2025 salary
WMPF February 2025 pension contributions employer and employees
HMRC February 2025 payments

The following monthly payment is paid to Unity Trust Bank:

Unity Trust Bank current account monthly fee	£6.00

206/24 **Clerk's Report:** To hear of any developments since the last meeting.

207/24 **Date and Time of the Next Full Council Meeting:** To confirm the scheduled date and time of the March 2025 ordinary Parish Council meeting.

(signature redacted for website and noticeboards)

Jennifer McDougall
Clerk to Meriden Parish Council

Dated: 11 February 2025

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APPENDIX A

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/24 and 31/01/25 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Unity Trust Current Account	£10,937.92
Unity Trust Savings Account	£158,105.33
Total	£169,043.25

RECEIPTS	Net	Vat	Gross
Meriden Parish Council	£81,844.50	£0.00	£81,844.50
Total Receipts	£81,844.50	£0.00	£81,844.50

PAYMENTS	Net	Vat	Gross
Meriden Parish Council	£102,585.32	£8,603.35	£111,188.67
Total Payments	£102,585.32	£8,603.35	£111,188.67

Closing Balances

Ordinary Accounts

Unity Trust Current Account	£7,227.86
Unity Trust Savings Account	£132,471.22
Total	£139,699.08
Uncleared and Unpresented effects	£0.00

Statement Closing Balances

Ordinary Accounts

Unity Trust Current Account	£7,227.86
Unity Trust Savings Account	£132,471.22
Total	**£139,699.08**