Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

NOTICE OF MERIDEN PARISH COUNCIL MEETING

To: All Members of Meriden Parish Council
You are duly summoned to attend the ordinary meeting of Meriden Parish Council to transact the business shown on the Agenda below.
Date, Time and Venue: Monday 20 January 2025 at 7.30pm in The Pavilion, Meriden Sports park.

Remote Access for Members of the Public: Microsoft Teams Meeting ID – 365 610 516 192
Passcode – PHq2JJ

AGENDA

165/24 **Apologies and Acceptance of Apologies**

166/24 **Declarations of Personal and Prejudicial Interest:** To receive declarations of interest from Councillors on items on the agenda, to receive written requests for dispensations for disclosable pecuniary interests (if any) and to consider any requests for dispensations as appropriate. Councillors are reminded that to ensure transparency and retain public confidence in the Council's decisions, they are required to keep their Register of Interests form up to date.

167/24 **Public Participation:** Members of the public are welcome to address the Parish Council. Public participation will finish no later than 15 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance.

168/24 **Minutes of the Ordinary Monthly Parish Council Meeting Held on 16 December 2024:** To approve and sign the minutes as a true and accurate record, and to receive an update on any issues not otherwise addressed.

169/24 **Correspondence and Communication:** To hear about correspondence which has come to the Parish Council.

170/24 **Ward Councillors Reports:** To receive any reports from Councillor Burrow, Councillor Delaney and Councillor Dicicco.

171/24 **Meriden Parish Council Chair Report:** To receive an update from the Chair of Meriden Parish Council.

172/24 **Meriden Parish Council Councillor Reports:** To hear any items of importance which Councillors may wish to raise.

173/24 **Planning, Transport, Environment and Climate Change Committee (PTEC):** To receive the minutes from the PTEC committee meeting held on 9 January 2025 and accept all recommendations.

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174/24 **Finance, Governance and Personnel Committee (FGP):** To receive the minutes from the FGP committee meeting held on 6 January 2025 and accept all recommendations.

175/24 **Donation to SSAFA:** To approve a £100.00 donation to the charity SSAFA, as per the Connexin instruction.

176/24 **Donation Request from VASA:** To consider a request from VASA for a £1,000.00 donation.

177/24 **Parkway Maintenance:** To receive an updated maintenance quotation for Leys Lane Allotments additional maintenance.

178/24 **Community Infrastructure Levy (CIL):** To receive a request from the FGP Committee to spend CIL funds on signage for The Green and the Sports Park.

179/24 **Management of the Sports Park Premises:** The Chair to update the Council on a meeting held with the Sports Park Company Directors on the future management of the Sports Park and Pavilion.

180/24 **Financial Risk Assessment:** To approve a financial risk assessment.

181/24 **2025-2026 Budget:** To approve the budget for the forthcoming financial year.

182/24 **2025-2026 Precept:** To determine the amount of the precept demand for the forthcoming financial year.

183/24 **Annual Assembly Meeting for Parishioners:** To determine a date and time to hold the annual Assembly.

184/24 **Monthly Finance Report:** In line with the Statement of Internal Control for Finance for the Parish Council, a bank reconciliation will be provided on the accounts from 1 April 2024 to 31 December 2024 (Appendix A details the Cashbook summary from 1 April 2024).

185/24 **Finance**: To approve the following payments:

Main Account	**Net**	**VAT**	**Total**	**Invoice No.**
Parkway Ground Maintenance – December 2024 ground maintenance and planting of whips at allotments	£1518.75	£303.75	£1822.50	20585
Lloyds credit card January 2025 (includes Giffgaff monthly mobile phones and fee)	£15.00	£0.00	£15.00	
Member's Allowance Q3 – Chair of Meriden Parish Council	£375.00	£0.00	£375.00	

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Member's Allowance Q3 – Vice Chair of Meriden Parish Council	£125.00	£0.00	£125.00	
Member's Allowance Q3 – Chair of FGP Committee	£125.00	£0.00	£125.00	
Solihull MBC – legal fees	£3138.68	£256.00	£3394.68	638206

**Please note that additional payments may be authorised on the evening following Councillors' decisions*

The following January 2025 payments are confidential to the Parish Council and not published in the agenda or minutes:

Clerk's January 2025 salary
Deputy Clerk's January 2025 salary
WMPF January 2025 pension contributions employer and employees
HMRC January 2025 payments

The following monthly payment is paid to Unity Trust Bank:

Unity Trust Bank current account monthly fee	£6.00

186/24 **Clerk's Report:** To hear of any developments since the last meeting.

187/24 **Date and Time of the Next Full Council Meeting:** To confirm the scheduled date and time of the February 2025 ordinary Parish Council meeting.

(signature redacted for website and noticeboards)

Jennifer McDougall
Clerk to Meriden Parish Council

Dated: 15 January 2025

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APPENDIX A

Financial Summary - Cashbook

Summary of receipts and payments between 01/04/24 and 31/12/24 inclusive. This may include transactions with ledger dates outside this period.

Balances at the start of the year

Ordinary Accounts

Unity Trust Current Account	£10,937.92
Unity Trust Savings Account	£158,105.33
Total	£169,043.25

RECEIPTS	Net	Vat	Gross
Meriden Parish Council	£80,730.50	£0.00	£80,730.50
Total Receipts	£80,730.50	£0.00	£80,730.50

PAYMENTS	Net	Vat	Gross
Meriden Parish Council	£92,593.23	£8,041.60	£100,634.83
Total Payments	£92,593.23	£8,041.60	£100,634.83

Closing Balances

Ordinary Accounts

Unity Trust Current Account	£1,427.39
Unity Trust Savings Account	£147,711.53
	£149,138.92
Total	£149,138.92

Uncleared and Unpresented effects

Statement Closing Balances

Ordinary Accounts

Unity Trust Current Account	£1,427.39
Unity Trust Savings Account	£147,711.53

Total **£149,138.92**