Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
Coventry
CV7 7SP

Finance, Governance and Personnel Committee

Notice of Meeting

You are duly summoned to attend the meeting of the Finance, Governance and Personnel Committee (FGP)
Venue: The Pavilion, Meriden Sports Park
Date and time: Monday 11 November 2024, 6.30pm
Microsoft Teams Meeting ID: 310 200 226 813 Passcode: enPgZC

AGENDA

48/24 **Apologies and Substitutions:** To receive apologies and substitutions.

49/24 **Declarations of Personal or Prejudicial Interests:** Councillors to declare any personal or prejudicial interests.

50/24 **Public Participation:** Members of the public are welcome to address the Parish Council. Public participation will finish no later than 15 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance.

51/24 **Previous Minutes:** To approve the minutes of the FGP Committee meeting held on 14 October 2024.

FINANCE

52/24 **2025 – 2026 Budget**
The Committee to review the draft budget and propose any changes for the 2025 - 2026 financial year.

53/24 **Financial Planning**
The Committee to discuss a draft five year financial plan and propose any changes.

GOVERNANCE

54/24 **Emergency Planning Policy**
To receive a draft Emergency Plan policy and make any recommendations.

55/24 **Parish Council Sports Park Ownership**
To discuss the management of the facilities in the future and governance arrangements with the Sports Park Company.

PERSONNEL

56/24 **National Joint Council Pay Agreement 2024-2025**
The Committee to recommend to full Council a resolution is passed to implement the inflationary pay increase agreed by the National Joint Council, backdated to 1 April 2024.

57/24 Christmas Office Opening Hours
To determine the Parish Council office opening times during the Christmas and New Year periods.

58/24 Staff Probationary Review
Due to the confidential nature of this item a resolution will be passed to exclude members of the public and press (Public Bodies [Admission to Meetings] Act 1960).

59/24 Date and Time of Next Meeting
The Committee to determine when to hold the next FGP meeting.

(signature redacted for website and noticeboards)

Jenny McDougall
Clerk to Meriden Parish Council
Date Signed: 06/11/2024