

Minutes of the ordinary Parish Council Meeting held at 8.35pm on Monday 20 May 2024 at The Pavilion, Meriden Sports Park.

Present: Cllr Eburne, Cllr Hughes, Cllr Eggar, Cllr Johal and Cllr Finch.

Clerk: J. McDougall.

Apologies: Cllr Woollard, Cllr Wild, SMBC Ward Cllr Delaney and M.P. Saqib Bhatti.

Public Attendees: SMBC Ward Cllr Burrow, representatives from Precious Events and five members of the public.

Min No.	Item	Action
01/24 01/24.1	Apologies Apologies had been received and accepted from Cllr Wild, Cllr Woollard, Ward Cllr Delaney and M.P. Saqib Bhatti.	
02/24 02/24.1	Declarations of Personal and Prejudicial Interest None declared.	
03/24 03/24.1	Minutes of the Ordinary Parish Council Meeting held on 15 April 2024 and Matters Arising The minutes of the ordinary meeting held on 15 April 2024 were agreed as a true and accurate record and signed by Cllr Eburne.	
03/24.2	Proposed: Cllr Hughes , Seconded: Cllr Johal Matters Arising 01/24/13.1 – Clerk to progress with contractors on electricity upgrade options.	Clerk to action
04/24 04/24.1	Minutes of the Parish Assembly held on 7 May 2024 The minutes of the annual Parish meeting held on 7 May 2024 were agreed as a true and accurate record and signed by Cllr Eburne.	
	Proposed: Cllr Hughes, Seconded: Cllr Eburne	
05/24 05/24.1	Precious Events Pizza Stall The Parish Council discussed a request from Precious Events to place a mobile pizza stall on The Green on Sundays. Representatives from Precious Events presented information on the proposed frequency, timings and the stall. Following a discussion of The Green being in a conservation area and the potential of bad weather impacting The Green, it was suggested that the Sports Park may be more suitable given that parking was also available.	Clerk to inform Sports Park Company of discussion
06/24 06/24.1	Annual Return for External Auditors The Parish Council approved the Annual Governance Statement for the 2023/2024 accounts. The documentation was signed by the Chair and the Clerk of Meriden Parish Council.	Clerk to forward to Auditors and place on the Parish Council website
	Proposed: Cllr Hughes, Seconded: Cllr Johal	
07/24 07/24.1	Annual Return for External Auditors The Parish Council approved the Accounting Statements for the 2023/2024 financial year. The documentation was signed by the Responsible Financial Officer and the Chair of Meriden Parish Council.	Clerk to forward to Auditors and place on the Parish Council website
	Proposed: Cllr Johal, Seconded: Cllr Finch	

07/24.2	The Clerk confirmed the dates for public inspection of the accounts would be 3 June 2024 – 12 July 2024, inclusive.			Clerk to place on website
08/24 08/24.1	Planning Applications			
PL/2024/00625/MINFHO	21 The Croft Meriden Solihull CV7 7NQ	Alteration to roof to form 2 bedrooms with en suites. New chimney to side elevation. Alterations to ground floor windows and doors. Render finish to external, painted brickwork. Internal alterations.	No comment	
PL/2024/00396/MINFHO	The Oaks 1 Hollyberry End Farm Harvest Hill Lane Meriden	Install French doors in master bedroom with a Juliet balcony.	No comment	
PL/2024/00793/VAR	Land At Walsh Lane Meriden Solihull	Remove condition No. 1 following planning approval PL/2023/00054/PPFL.	No comment	
08/24.2	The following previous planning applications had been determined or were awaiting a decision.			
PL/2024/00190/MINFHO	29 Strawberry Fields, Meriden	Single storey rear extension.	Approved	
PL/2024/00308/PPFL	Croxalls House, Eaves Green Lane, Meriden	Installation of a small scale 15 panel above ground solar photovoltaic array.	Approved	
PL/2024/00496/MINFHO	Ivy Nook, Showell Lane, Meriden	Single storey side and rear extensions.	Awaiting a decision	
PL/2024/00458/MINFHO	Victoria Cottage, Albert Road, Millisons Wood	Single storey rear extension.	Approved	
PL/2023/02303/MINFOT	7 The Green, Meriden	Retrospective consent for the installation of a kitchen extraction duct.	Awaiting a decision	
PL/2024/00347/PPFL and PL/2024/00348/LBC	155A Main Road, Meriden	Listed building consent to replace the existing commercial office building, with a two 2 bedroom duplex residential building.	Awaiting a decision	
08/24.3	A planning application, dated October 2022, for approximately 75 dwellings on land off Maxstoke Lane was approved by Solihull Council's Planning Committee.			

<p>09/24 09/24.1</p> <p>09/24.2</p> <p>09/24.3</p>	<p>Ward Councillor's Reports Cllr Burrow will remain as the Chair of the Quarry Liaison meetings; attempts were being made by Cllr Burrow to liaise with Tarmac regarding the agreed lorry route.</p> <p>Cllr Burrow had scheduled a meeting with the Head of Highways to ascertain a date for the installation of speed cameras.</p> <p>During the Parish Council meeting, Cllr Burrow was informed that improvements to the number 82 bus service were required .</p>	
<p>10/24 10/24.1</p>	<p>Local Government Boundary Commission Consultation The consultation expiry date had been extended to 12 July 2024. Cllr Finch had prepared a response addressing the geography of the area and Cllr Wild had provided information on the history of the area. Cllr Hughes and Cllr Eggar would provide a response on education and socio-economic factors, respectively.</p>	<p>Cllrs Hughes and Cllr Eggar to action</p>
<p>11/24 11/24.1</p> <p>11/24.2</p>	<p>D-Day Commemoration The Parish Council confirmed the Flambeaux's would be lit on The Green on the evening of 6 June 2024 at 9.15pm; Clerk to issue an invitation to the Churches.</p> <p>Clerk to also request Councillors join a working party to organise and manage the event.</p>	<p>Clerk to action</p> <p>Clerk to action</p>
<p>12/24 12/24.1</p> <p>12/24.2</p>	<p>Commercial Insurance Quotation The Parish Council had received three quotations for commercial insurance for the period 14 June 2024 to the 13 June 2025 as follows: Quote A existing provider £3,107.01 for a period of one year. Quote B £1,400.11 for a period of one year, or £1,355.18 per year for a three year agreement (the premium would increase during the three years if claims made). Quote C £1,876.49 for a period of one year, or £1,709.57 per year for a three year agreement (the premium would increase during the three years if claims made).</p> <p>Quote B (Clear Councils) was selected as the supplier on a three year agreement. The premium would be paid outside of a Parish Council meeting, if required, due to the commencement date of the policy.</p> <p>Proposed: Cllr Hughes, Seconded: Cllr Finch</p>	<p>Clerk to action</p>
<p>13/24 13/24.1</p>	<p>Information Commissioner's Office Future Payments The Parish Council completed a direct debit mandate for the annual payment to the Information Commissioner's Office to receive a £5.00 reduction, commencing in 2025.</p> <p>Proposed: Cllr Hughes, Seconded: Cllr Eggar</p>	<p>Clerk to action</p>
<p>14/24 14/24.1</p>	<p>Co-option Vacancy Councillor Campbell had resigned from the position of Meriden Parish Councillor. The Monitoring Officer at Solihull Council had been informed and the vacancy would be advertised.</p>	<p>Clerk to action</p>
<p>15/24 15/24.1</p>	<p>Grant Application The Parish Council received a request for a grant from Meriden Village Hall; a</p>	<p>Clerk to progress</p>

15/24.2	formal grant application form had been forward to a Village Hall Trustee. The Methodist Church had made informal enquiries for a grant for a bench; the Parish Council recommended an application to the Meriden Sports and Recreational Trust as the legislation surrounding Parish Council's being able to issue grants to Churches had recently changed but remained unclear without legal advice.																										
16/24 16/24.1	Contract Approvals The Parish Council approved the contract for 1 st Meriden Scouts for Flag Raising Duties. Proposed: Cllr Hughes, Seconded: Cllr Eggar	Clerk to action																									
16/24.2	The Parish Council approved the contract for Parkway for the provision of village maintenance activities. Proposed: Cllr Eburne, Seconded: Cllr Eggar	Clerk to action																									
16/24.3	A member of public raised the issue of maintaining trees opposite the Bull's Head pub; Cllr Burrow confirmed he would raise this with Solihull Council.																										
16/24.4	A member of the public also raised the issue of bus stops being cleansed ineffectively in the past by blowing the grass and debris around the stop. The Parish Council confirmed it had recently changed contractors and would request the new contractor does not cleanse in this manner.	Clerk to action																									
17/24 17/24.1	Hearing Loop The Parish Council had previously received information from the Meriden Sports Park Management Company on the types of audio technology available for the Pavilion. Cllr Eggar confirmed the Sports Park Company had selected a suitable hearing loop.																										
18/24 18/24.1	Christmas Lights Christmas Light features was deferred to the June 2024 Parish Council meeting.	Clerk to place on June 2024 agenda																									
19/24 19/24.1	Monthly Finance Report The bank reconciliation to 30 April 2024 was received and approved by full Council. Proposed: Cllr Hughes, Seconded: Cllr Johal																										
20/24 20/24.1	Finance <table border="1" data-bbox="255 1668 1348 2060"> <thead> <tr> <th>Main Account</th> <th>Net</th> <th>VAT</th> <th>Total</th> <th>Payment Method</th> </tr> </thead> <tbody> <tr> <td>Meriden Village Hall Management Committee hall hire</td> <td>£37.50</td> <td>£0.00</td> <td>£37.50</td> <td>Bank transfer</td> </tr> <tr> <td>Balsall Parish Council Health & Wellbeing Group volunteer driver scheme pilot contribution</td> <td>£150.00</td> <td>£0.00</td> <td>£150.00</td> <td>Bank transfer</td> </tr> <tr> <td>WALC training course</td> <td>£35.00</td> <td>£7.00</td> <td>£42.00</td> <td>Bank transfer</td> </tr> <tr> <td>Hollywood Home</td> <td>£147.00</td> <td>£0.00</td> <td>£147.00</td> <td>Bank</td> </tr> </tbody> </table>	Main Account	Net	VAT	Total	Payment Method	Meriden Village Hall Management Committee hall hire	£37.50	£0.00	£37.50	Bank transfer	Balsall Parish Council Health & Wellbeing Group volunteer driver scheme pilot contribution	£150.00	£0.00	£150.00	Bank transfer	WALC training course	£35.00	£7.00	£42.00	Bank transfer	Hollywood Home	£147.00	£0.00	£147.00	Bank	
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Improvements allotment water supply works				transfer
Mr. S. Bonnar (Railway Inn) warm hub meals	£534.00	£0.00	£534.00	Bank Transfer
Clerk Expenses to 13 May 2024	£40.00	£0.00	£40.00	Bank transfer
Cllr Eggar Expenses to 13 May 2024	£86.37	£2.21	£88.58	Bank transfer
BT Mobile Deputy Clerk	£12.34	£2.47	£14.81	Direct debit
Scouting Association flag raising 2023 - 2024	£500.00	£0.00	£500.00	Bank transfer
BT Mobile Clerk	£9.80	£1.96	£11.76	Direct debit

* Please note that additional payments may be authorised on the evening following councillors' decisions

The following bank charges apply monthly:

Unity Trust current account monthly bank fee (paid quarterly)	£6.00
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The following May 2024 payments were confidential to the Parish Council and not published in the agenda or minutes:

Clerk's May 2024 salary payment
WMPF May 2024 pension contributions employer and employee Clerk
HMRC May 2024 payments

20/24.2

All the above payments were approved; Cllr Hughes and Woollard would authorise the pending payments via online banking.

Proposed: Cllr Hughes, Seconded: Cllr Johal

21/24
21/24.1

Next Meeting

The next meeting was scheduled for 10 June 2024, 7.30pm.

The meeting closed at 21.38pm.