Meriden Parish Council

The Pavilion
Meriden Sports Park
10 Main Road
Meriden
CV7 7SP

Notice of Meeting

You are duly summoned/invited to attend the meeting of Meriden Parish Council.

Venue: The Pavilion, Meriden Sports Park
Microsoft Teams Meeting ID: 380 501 980 014

Time and Date: 16th October 2023, 19.30pm
Passcode: jEWEQX
Hayli Jennings, Clerk to Meriden Parish Council.

AGENDA

1. **Welcome & Apologies:** To receive apologies and to approve reasons for absence
2. **Public Participation:** Members of the Public are welcome to address the Parish Council. Public Participation will finish no later than 30 minutes from commencement. Priority will be given to members of the public wishing to speak to those who have registered in advance.
3. **Declarations of Personal or Prejudicial Interests**
   i. To declare any personal interests in items on the agenda and their nature.
   ii. To declare any prejudicial interests in items on the agenda and their nature
4. **Previous minutes:** To approve draft minutes of Parish Council on
   i. Monday 17th July 2023
   ii. Monday 18th September 2023
5. Matters arising from previous minutes: Update on any issues arising from previous meeting not otherwise addressed
6. Correspondence & Communications: To note items received
7. Ward Councillors Reports
8. Chairs report: To receive an update from the Chair of Council
9. Committee Reports & Decisions
   i. Planning, Transport, Environment and Climate Change Committee
   ii. Finance, Personnel and Governance Committee
      a. To receive End of Quarter budget monitoring report
      b. To received End of Quarter Bank Reconciliation
10. **Payment Approval**
    i. To authorise October payments list
11. **Letitia Avenue** To approve quotation for the maintenance work on Council Land in Letitia Avenue
12. **Christmas 2023:** To agree a plan for a proposed Christmas event
13. **Training:** To review Councillor training records and discuss potential training opportunities for all councillors.
14. **Resolution to exclude members of the public and press from the meeting due to the confidential business to be discussed (Public Bodies [Admission to Meetings] Act 1960)**
15. **To discuss staffing matters**
16. **Councillor's reports and items for future agenda:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (No decisions are to be taken on any items discussed)
17. To note date, place and time of next meeting

H Jennings

Clerk to the Parish Clerk 10/10/2023

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